SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.

ORGANIZATIONAL and REGULAR BOARD
November 3, 2022– Minutes
In Person Meeting with Zoom Option

Call to Order: 6:18 pm by President de Werd
Pledge of Allegiance – led by Director Kaslow
Directors Present – Kaslow, Krauch, Carrier, McGowan, Porter, Cleland, de Werd, Kendall
Directors Absent – None
Assistant Manager – Dave Romero present

Organizational Agenda

Standing **Committee Assignments –** President de Werd requested that Membership Committee remain unchanged for the new year. It will consist of Ruth Kunkle, Jerry Long, Judine Victor, Alan Hammel, and President de Werd as Chairman. A motion by McGowan and second by Cleland passed unanimously.

Ad Hoc Committee Assignments –

Memorial Committee to remain the same with Carrier, Robert Perry, Ruth Kunkle, Shy Bourgeois, and Director Krauch as Chair. Motion by McGowan and second by Kaslow passed unanimously.

Airport Days Committee to remain the same with Shy Bourgeois, Jim Richardson, Chris Kunkle and Director Krauch as Chair. Motion by McGowan and second by de Werd passed unanimously.

By-Laws Update Committee to include Jerry Long, Jim Richardson, McGowan, and President de Werd as Chair. Motion by Kaslow and second by Carrier. Discussion included comments by Robert Perry who disagreed with not allowing volunteers. President de Werd noted that the By-laws require appointment and not volunteers. Motion passed unanimously.

Trailer Upgrade Committee – Director McGowan requested the formation of a committee to explore options for replacement or removal of the existing two trailers. McGowan suggested the possibility of a double wide trailer for a residence for the Airport Manager. Committee members to be identified by Director Carrier and a vote will be on the agenda for next month.

Strategic Planning, Restroom Planning, Radio Control Policy, and Restaurant Possibilities committees will be eliminated but any committee can be reformed at the direction of the Board at any time.

Media Representative – President de Werd proposed a single representative for media contact which would include outgoing media communication as well as responding to media inquiries. A motion by Carrier and second by McGowan to name President de Werd as our media representative passed unanimously.

Approved

AOPA Representative – President de Werd recommended that a single point of contact be identified as the airport representative to the AOPA. A motion by Carrier and second by McGowan naming President de Werd as our representative to AOPA passed unanimously. AOPA will be contacted and asked to replace Robert Perry as our AOPA representative.

Regular Board Meeting Agenda

Agenda Items: Action may be taken on any agenda item

Approval of Minutes – On a motion by Carey and second by Kaslow, minutes were unanimously approved as submitted.

Treasurer's Report – Treasurer Krauch presented September financials noting an increase in net income to $43,000 reflecting a one-time revenue for filming of $22,000. Cash balance is now $1,129,000. Fuel sales of 100LL are down at 4,600 gal. Jet A sales up from 6,700 gal average to 8,600 gal attributable to Fire Hawk operations. We are purchasing two year treasury notes through UBS to improve rate of return from .01% to over 4%. This will also keep all cash deposits below insured funds thresholds.

President's Report – President de Werd noted that annual audit was complete without exceptions and will be posted to the website. He also noted the resignation of Jim Thomas due to retirement. An email will be sent to the Authority membership requesting applications for consideration by Membership Committee. The Membership Committee will make a recommendation for appointment of a non-user to complete the remaining two years of Jim Thomas to the Board at the December meeting.

Board comments, matters, and correspondence – None.

Assistant Manager's Report – Dave Romero noted that we averaged $.80/gal margin on 100LL but were substantially above market price due to the high cost of our current inventory. He will lower the price to correspond with current market price. This will result in a loss on the remaining inventory, but we will be able to meet policy guidance on YTD margins. New chairs for conference table are in place as is one outdoor table with benches. Continuing effort to hire part time line personnel. McGowan asked about consideration of full-time employees with benefits to help curb employee turnover. Romero will have a proposal for the next meeting.

Public Comments – Jim Duffy spoke about his planned helicopter rides business which will operate from KIZA using a Robinson R-44. He was here to inform and answer questions. No Board action was required.

Old Business

1. Safety – No new actions.
2. Hangar Land Lease Update – Romero noted that leases should go out soon and that McGowan had met with Cathy Mehl to answer any questions she had.
3. In-person Meetings with Zoom Option – Director Porter clarified that State Emergency Order was still in effect until February 28, 2023. President de Werd proposed that we require all board members to be physically present but allow Zoom participation for the membership. We will operate accordingly.
4. Fans for Hangar G-9 – Romero is getting quotes to replace/repair existing fans.

New Business

1. Memorial Site – Director Krauch asked to defer until next month.
2. Airport Sign Budget Approval – Director McGowan asked to defer until next month.

Advisory and ad hoc committee reports - None

Adjournment of meeting at 7:31 pm on motion by Cleland and second by Kaslow.

Approved