SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.

ORGANIZATIONAL and REGULAR BOARD
October 6, 2022– Minutes
In Person Meeting with Zoom Option

Call to Order: 6:10 pm by President de Werd
Pledge of Allegiance – led by Director Kaslow
Directors Present – Kaslow, Krauch, Carrier, McGowan, Porter, Cleland, de Werd, Kendall – several late due to early start of meeting.
Directors Absent – Thomas
Assistant Manager – Dave Romero present

Organizational Agenda

Review of By-Laws Pertaining to Board Member Elections – President de Werd explained dilemma of not having anyone other than existing board members seeking election and noted the possibility of holding a delayed election since annual meeting did not have a quorum and was adjourned until November 3, 2022. This gives opportunity to allow additional time for applicants but would require board action and would be contrary to by-laws.
Director McGowan clarified by-law definition of five board members for quorum then proceeded to review the many factual misstatements of member Robert Perry. McGowan clarified that there is a by-laws section on applications as they relate to membership in the Authority but no by-law requirement for applications to the Board. Rather, the Membership Committee is charged with nominating all candidates who desire to run and meet the requirements of membership. A biography must be prepared by August 15 and provided to the membership along with a ballot by September 12. Additionally, persons interested in a board position may submit a petition signed by at least 11 members in good standing along with their biography for inclusion on the ballot.
McGowan also referenced Section 4.3 stating that any member of the Authority shall be committed to accept committee appointments bestowed upon them. He further noted that there are three types of committees outlined in the by-laws and all positions are by appointment only.

Board Member Special Election or Appointment Options – A motion was made by President de Werd to hold an election and seek participants according to the following schedule: 10/7 - notice to membership, 10/20 – Ballots including biographies and proxies mailed out electronically, 11/2 – balloting closed at 5:00pm, 11/3 – reconvened annual meeting at 6:00pm with vote count followed by regular board meeting. Motion seconded by Director Carrier. Passed unanimously.

Approved

Election of Officers/Standing Committee Assignments – President de Werd asked committee chairs to be prepared at the next board meeting to propose committee members for assignment by the board.
Board officers were elected as follows: Treasurer – Motion by McGowan to appoint Bill Krauch and 2nd by Director Kendall – passed unanimously. Secretary - Motion by President de Werd to appoint Bruce McGowan and 2nd by Director Krauch – passed unanimously. President – Motion by Director Cleland and 2nd by Director Carrier – passed unanimously.

Regular Board Meeting Agenda

Approval of minutes – Minutes of September 1, 2022 meeting approved on motion by Director Krauch and 2nd by Director Kendall which passed unanimously.
Treasurer's report – Treasurer Krauch reported net income of $16,000 noting Avfuel had reimbursed us for "in to plane" fees at too high a rate resulting in $2,000 return of revenue. Fuel sales were 5,000 gal of 100LL and 6,200 gal of Jet A. We are purchasing CDs through UBS at 3-4% and will move some dollars out of Montecito Bank to do so where we have deposits beyond the insured limit.
President's report – Quarterly meeting with County General Services. Director of General Services Janette Pell will be retiring in March of 2023. Audit review and report will be available next month.
Board comments, matters, and correspondence – McGowan noted completion of filming skydiving and receipt of $22,000 payment.
Assistant Manager's report – Fuel margins 100LL @ $.80/gal. Large increases in place and continuing. Looking for additional help for flight line. Mid-field improvements almost complete. Big Ass Fans that had been discussed are too expensive so Romero is pursuing repair or replacement of existing fans. Shade covers with or without solar are being quoted for ramp parking. Forestry has finally paid for Alisal Fire repairs. Expenses for outdoor tables not to exceed $6,000 was board approved on motion by Director Carey and 2nd by Director Kaslow. Director Krauch asked for better chairs than what was proposed.
Public comments (limited to items not on the agenda) – Jen noted need for volunteer pilots for Young Eagles program.

Agenda Items: Action may be taken on any agenda item

Old Business

1. Safety and Noise Complaint – We have one completed report on noisy departure of Cessna 185.
2. Hangar Land Lease Update – Romero noted that leases should go out before next meeting
3. 22-23 Budget Approval – Director Krauch made a motion to approve the proposed budget which was seconded by Director Cleland and passed unanimously.

New Business

1. Requirements for In-Person Meetings – President de Werd reviewed our understanding that board members must meet in person though we may be able to continue with Zoom for membership participation. Discussion ensued on pluses and minuses of allowing hybrid meetings. It could increase participation and inclusion but can be difficult to see and hear what is happening for both remote and in-person participants. We will review by-law and Brown Act requirements and make a determination next month.

Advisory and ad hoc committee reports - None

Adjournment of meeting at 8:05 pm.

Approved