

SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.

REGULAR MEETING MINUTES

November 4, 2021

Called to order by President de Werd at 7:00pm

Directors Present: President de Werd, Director Kendall, Director Krauch, Director McGowan, Director Kaslow, Director Cleland, Director Porter, Director Thomas, Director Carrier

Directors Absent: None

Assistant Manager: Dave Romero present

Approval of the Last Minutes: Minutes approved unanimously on motion by Cleland and second by Kendall.

Treasurer Report: Treasurer Krauch reported net income was \$13,500. Fuel sales of 100LL was 4,200 gal and Jet A was 4,300 gal.

President's Report: President de Werd reported that audit was complete. It was a clean audit with only minor issues that have been corrected. Final version will be distributed and posted on the website. President de Werd asked for participants for the upcoming quarterly meeting with the County. Directors Krauch, Kendall, James, and de Werd plan to attend once dates are coordinated. McGowan will attend if number of directors does not exceed four.

Assistant Manager's Report: Dave Romero reported that fuel margins were \$1.09 for 100LL and \$2.29 for Jet A. Prices remain competitive. He reviewed operations for the Alisal Fire and stated that we needed a Prist injection system on the fuel truck to improve our Jet A availability. Pricing will be provided at the next Board meeting for discussion and action. No personnel changes and no new safety issues though pattern compliance remains an issue. AWOS installation is complete and it is operational.

Public Comments (limited to items not on the agenda): None

Old Business:

1. Board Review and Approval of Safety Committee Pilot Handout – After discussion and significant concerns on the current version of the brochure, a vote was not taken and the item was continued pending a meeting of interested persons to address concerns.
2. Painting of rental hangars – President de Werd and Dave Romero met with both contractors who expressed concerns over liability and need to remove all airplanes from the hangars prior to beginning work. After discussion on various options, it was decided to delay the work at this time. A suggestion was made that we look for smaller contractors who could paint one hangar at a time which would alleviate the operational concerns.
3. Hangar Door Repairs – On a motion by de Werd and second by McGowan, the Board authorized repairs to 8 doors that are in poor operating condition. Price is \$825 per each in Row A and \$1,154 per each in Row B. Upon completion of the work, Dave Romero will evaluate the repairs and make a recommendation on need to repair doors identified as “Fair Condition”.

New Business:

1. Conflict of Interest Policy and Declarations – McGowan reported that all Board members and Dave Romero had submitted their declarations. After discussion, it was agreed that all committee members should complete the declaration. Committee Chairs will be responsible for getting submittals from their committee members.
2. Determine Criteria for return to In-person meetings – President de Werd noted the State requirement for a resolution to continue meeting via Zoom must be agendized each month. Because of current County requirements, it is not possible to meet in person in our existing office so we will continue zoom meetings until the guidance changes. President de Werd proposed a resolution as follows: To comply with AB361 social distancing requirements, Board meetings will remain via Zoom. After discussion and a second by Director Kaslow, motion passed unanimously.

3. Procedure and equipment for removal of incapacitated aircraft from runway – After discussion on options to utilize third party vs self-performed removal, a committee was formed to evaluate options and make a recommendation to the Board. Committee will be chaired by Director Carrier and include Dave Romero and Jim Victor.
4. Airport Days Budget and Planning – Director Krauch noted that the Airport Days committee proposed a continuation of Airport Days on May 21, 2022 which coincides with Young Eagles. He will provide a budget at the next meeting.

Membership Committee meetings will be scheduled throughout the year.
No Ad Hoc Committee reports.

Meeting adjourned at 8:31 pm.

Respectfully Submitted by Bruce McGowan, Secretary

APPROVED