

SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.

SPECIAL MEETING MINUTES

August 19, 2021

Called to order by President de Werd at 7:00 PM.

Directors Present: President de Werd, Director Kendall, Director Krauch, , Director Kaslow; Director Cleland

Directors Absent: Director Porter, Director Carrier

Assistant Manager: Dave Romero present

Approval of the Last Minutes: Minutes approved unanimously

Treasurer Report: All funds have been moved to a maximum of \$250k in any one bank thus meeting insurance requirements. Adjusted for depreciation, the net income was \$16,533 for the month of June. 100LL sales were 4,500 gal and Jet A sales of 4,500 gal. Presently going through annual audit. Writing letter to Cloud 9 asking for them to pay all tie-down fees and then discuss fuel sales which are disputed.

President's Report: AWOS has been intermittent but is now working. Install of new AWOS will start August 30. AIP of \$3,400,000 has been approved by FAA with 100% FAA funding. This will add to east end ramps, security fence and lighting, and landscaping.

Assistant Manager's Report: Blended margin for 100LL was \$.93 which is above target. We remain competitive. Let one of new employees go for reliability issues. Tumbleweeds thriving and working on clearing. Growing problem with squirrels. Passed Underground Storage annual inspection. Fifty five gallon waste barrel appeared at airport with no one acknowledging ownership. New tenant in Hangar A8. McGowan asked about repairs to pump for 100LL priming issue. Romero wasn't sure he had authority to spend the \$3,700 required. President de Werd asked him to proceed with repair and we would put on agenda for September meeting. McGowan asked about vandalism at office that caused Romero to change the combination to the door. Romero stated that visitors had been using the lounge and taken stuff from the refrigerator and used the pillows and chairs. McGowan stated that we should try to maintain community airport with welcoming atmosphere and fewer restrictions and that Board should be involved in these decisions.

Public Comments (limited to items not on the agenda):

Bob Perry reported that work is continuing on flyer for approach and departure procedures.

New Business:

1. By-laws Committee – With Jim Kunkle's relocation out of the district, we need a new chair. McGowan nominated President de Werd to chair the committee and noted that our attorney will be done with the hangar lease work shortly and could begin work on draft by-laws. De Werd agreed to chair committee and McGowan agreed to serve on committee. Director Kaslow noted that work was largely complete by prior committee and remaining work should be minimal. Work product had been turned over to Kunkle as committee chair.
2. Strategic Planning Process – It was agreed to defer work on this until by-laws are completed.
3. Approval of online voting – process needed to facilitate voting during Covid. Proposed system provides excellent security and better access to voting for our members. A letter and email will go out to all members explaining the process. Passed unanimously on motion by Kaslow and 2nd by Carey.

Adjournment: Meeting adjourned at 7:50 pm.

Respectfully Submitted by Bruce McGowan, Secretary

APPROVED