

SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC. REGULAR MEETING MINUTES

December 3, 2020

Called to order by Chairman de Werd 7:05PM

Directors Present:

Secretary McGowan Director Cleland Director Kendall Director Carrier Director Kunkle President de Werd Director Krauch Director Porter

Directors Absent: Director Kaslow

Assistant Manager: Dave Romero present

Approval of the Last Minutes: Minutes approved unanimously on motion by Porter and second by Carrier.

Treasurer Report: Director Krauch noted Low Fly IR-200 is active between KIZA and KSMA until the 5th. Financials improved with profit of \$20,000 for month with Jet A sales during month of 10,000 gal due to agreement with County Air Operations. Financials were distributed prior to meeting. No big improvements in A/R. Bank cards are being revised to include President, Treasurer, and Secretary. Director Krauch is reviewing annual hangar rent adjustments as calculated by Cathy. Director McGowan asked about status of receivable on glider port and questioned why Shawn Knight was towing gliders this past weekend? Knight said he had volunteered to tow. McGowan questioned commercial activity that was not approved and questioned insurance in place to cover liability. Discussion ensued on how to collect receivable. Account needs to be reconciled. Approx \$5,900 is due. Krauch will pursue a meeting with operator to negotiate settlement. Director Kunkle suggested that Lease Committee pursue new operator for glider port. Knight advised Board that prior written lease for glider port had been terminated by Authority due to "advice of a member." Discussion on Authority requirement and history on commercial operations. Apparently, not all commercial operations had lease agreement with Authority. Lease Committee will pursue a policy regarding commercial operations.

President's Report: Nothing to report.

Board Comments: Director Kunkle noted success of jet sales through County as well as private customers.

Public Comments (limited to items not on the agenda): None

Assistant Manager Report: Noted increase in jet A sales mostly due to training in Blackhawk. Margins combined for 100LL sales is \$.99/gal. New hire training is progressing well. AWOS maintenance contract continues until new AWOS is installed. Weights and measures coming for inspection. A-row electrical nearing completion. Some lighting work remains. Two individuals adding self-paid upgrades to scope to add outlets. Steve Kiss noted that it is important to manage any increased electrical loads as panel is very near capacity. Will need to coordinate access for remaining light work with tenants moving aircraft in and out. On question from Director Kunkle, Romero noted that Forest Service was paying added tie-down fees.

Public Comment: Yves Bajulaz commented on excessive amount of tumbleweed around airport. Dave Romero noted that staff is removing but it is being aggravated by Blackhawk. Bob Perry commented on edits to pilot handout and thanked Jen Van Schmus for her work on graphics. Perry confirmed that text will be amended to request pilots achieve pattern altitude before entering pattern to avoid descending hazard in congested area. Director Kunkle asked for a video meeting with interested parties to discuss traffic pattern issues particularly with mix of helicopters and airplanes. McGowan requested that Board have final approval before publishing. Kunkle suggested we provide update of patterns and altitudes to existing publications. Kunkle also suggested that hours of operation be left off the flyer and included on the website. Krauch asked about upwind pattern being over runway or north of runway.

Question about rotating beacon being non-operational without Notam being issued. Romero noted that it was likely caused by light sensor and it will be investigated.

New flight school being established by Nick Alexander and represented by "TJ" who introduced himself and described their goals which include aviation maintenance as well as flight school and charter business. They are looking for hangar space for rental or purchase. They may initially rent office space in Solvang. They expect to have operations in Camarillo, Lompoc, and Santa Ynez. Knight suggested they contact owner of hangar G-7 who may have available office space.

Old Business:

1. Approach lights replacement being quoted to Dave Romero. Director Kunkle asked that broken runway lights be repaired at the same time. Romero will pursue. Knight asked again that we negotiate with Engineer as he believes they are responsible for the problem. McGowan again noted that the Authority was the cause of the problem as they directed the approved lights be replaced with "flush mounted" lights that stood 4 inches above grade. Because corrective action is required by the State of California, Romero was directed to proceed with the replacement. Knight stated that we could not make a change to the "approved" lighting without first getting permission from the FAA. Romero will proceed with replacement.
2. County Flight Operations camera install – President de Werd is working with Steve Kiss to calculate rent and work with County for approval.
3. Conflict of Interest – President de Werd reminded Board and committee members of requirement to submit conflict of interest statements before further participation in meetings.

New Business

1. Transfer of Hangar D-3 – Motion by President de Werd to approve transfer to an LLC subject to no current past due debts. Seconded by McGowan. Passed unanimously.
2. Lease of Trailer occupied by Yves Bajulaz – Currently on month-to-month rental. Yves would like an annual lease and is willing to pay an increase to \$400 per month. President de Werd noted that we need to study market rates before entering in to a long-term lease but that 12 months was acceptable. It was noted that Yves also provides night watchman services. Current rent is \$300. McGowan moved for approval of a 12-month lease at \$400/month. Seconded by Kunkle. Passed unanimously. Written lease will be reviewed by de Werd and Kendall.

Membership Committee Report: President de Werd stated that meeting was held with two new user members added and four non-users removed pending confirmation with individuals.

Ad Hoc Committee Reports:

Lease and Compliance – Director McGowan reported that meeting to be held to develop terms desired in new lease before meeting with Counsel. David Nye, who owns a hangar at Santa Ynez, will be contacted to help review new lease as he helped write existing E and F leases for the County. Shawn Knight will work on Ordinance 3310.

Memorial Donation Committee – Director Krauch reported on meeting with proposed ideas for memorials which included benches, aluminum or concrete tables, or plaques. Committee will make a recommendation for next Board Meeting approval.

Adjournment: Meeting adjourned on Motion by Director Cleland and second by Director Krauch at 8:35pm

Respectfully Submitted by Bruce McGowan, Secretary