

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.  
REGULAR MEETING MINUTES  
March 2, 2017**

**Called to order by President Knight at 7:05 P.M.**

**Directors Present:**    **President Knight**                      **Secretary Fischer**  
                                 **Treasurer Zimmerman**    **Director Romero**  
                                 **Director Bollay**                      **Director Peternel**  
                                 **Director Murphy**                      **Director Marchi**  
                                 **Director Vrastil**

**Directors Absent:** none

**Asst. Manager:** Dave Romero – present

**Consultant:** Kim Joos - absent

**Reading of the last minutes:** Director Vrastil moved to approve the minutes as read from the Regular Board meeting of February 2, 2017. The motion was seconded by Director Romero and carried.

**Report from Closed Session:** There was no Closed Session during the February 2, 2017 Board meeting.

**Treasurer’s Report:** Treasurer Zimmerman reported a net profit of \$5828 for the January reporting period and funds balance of \$483,783 unrestricted and \$438,524 restricted.

**President’s Report:** President Knight reported that fuel sales for January were a bit slow based on weather. The septic system has been repaired and the restrooms are now open. The self-service island has new covers, new static reels and is much improved. Lights are needed for the transient parking sign Mowing has commenced since the weeds really liked all the rain. The Runway electrical upgrade has been pushed to the end of April due to muddy conditions. on the status of the IZA AWOS. SYVAA is responsible for maintenance of the AWOS. A GS walk through is scheduled for 3/3/2017 with Supervisor Hartmann.

**Manager’s Report:** As part of the bathroom reopening, a new urinal has been installed in the Men’s room. Six pine trees were lost to heavy wind in the recent storms and have been cut up with the aid of the Forrest Service personnel. The infield did fill during the heavy rains but fully drained within a short period after the rains eased. There is a proposal for an “airport garage sale” similar to that conducted last year tentatively scheduled for April. Manager Romero will coordinate. The AWOS system is up and running. The initial phase for repair resulted in costs of \$7600. Phase II of the repairs/upgrade is expected in May.

**Public Comments: (limited to items not on the agenda):** None.

**Agenda Items**

**1. Membership - -** No new applications for membership were received.

**2. T-Hangar Maintenance** – Director Peternel reported that Brooks Construction from Ventura has been contacted for estimating repair on the roof and purlins for A, B and C rows. Brooks has engineering capability and will also be consulted for possible costs on the 8 additional hangars for A, B and C rows.

**3. Website Maintenance Vendor Update:** Director Bollay reported that the cameras are being worked. Several are out of service (either the cameras themselves or the wiring). Archive pages are being made available on the website for past minutes.

**4. ABC Hangar Extension** – Director Peternel will coordinate with Brooks Engineering for estimating the A, B and C row hangar extensions.

**5. J Row Asphalt Rejuvenation** – Director Peternel reported that the issue with J row maybe composition of the asphalt. It is anticipated that the rejuvenation process will mitigate the issue. However, the FAA requires Vituminous Pavement Rejuvenation which provides a 3/8” upper asphalt binder. Several companies were contacted to bid this process. Ramsey will not perform that process. Midco gave a bid for \$5-6K for a seal coat but that will not meet the FAA spec requirement. Two companies from Bakersfield estimated approximately \$15k for the FAA spec process. This item will be moved to the Agenda for April and a meeting with Tartaglia Engineering to understand the various options for necessary process will be scheduled.

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| <b><u>Advisory Committees:</u></b>                           |   |
| <b>Document Review: (Fischer)</b>                            | None  |
| <b>Finance:</b>  | None.   |
| <b>Flight Ops: (Romero)</b>                                  | Investigating a reported traffic issue in the pattern. Also there have been issues with run-ups being conducted on the ramp.  |
| <b>Grants: (Peternel)</b>                                    | None.   |
| <b>Membership: (Fischer)</b>                                 | None.   |
| <b>Personnel/Safety: (Peternel)</b>                          | None.   |
| <b>Public Relations: (Knight)</b>                            | None.   |
| <b>RealEstate/Deferred Maintenance: (Zimmerman/Peternel)</b> | None.   |
| <b>Special Events: (Bollay)</b>                              | Fund raising is in process for Airport Day. A grant from the Chumash for the scholarships has been applied for. The Youth Aviation program is now incorporating Scouts, CAP and EAA has accepted responsibility for the program. It is anticipated that the SYVAA will provide \$2000 in funding for airport day. The Gainey Wine run is scheduled for 3/18/2017. |
| <b>Website: (Bollay)</b>                                     | None.   |
| <b><u>Ad Hoc Committees:</u></b>                             |   |
| <b>Hangar Extension (Peternel)</b>                           | None.   |
| <b>AC Maintenance Facility (Knight)</b>                      | None.   |

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| <b>Land Acquisition (Knight):</b>                   | None.  |
| <b><u>Land Lease Review/Master Lease Review</u></b> | Fact finding is in process. The committee wishes to match/coordinate Land Lease and Master Lease Review criteria and a report is being prepared for presentation to the board. |
| <b><u>FAA Compliance</u></b>                        | Effort needs to proceed to meet SB County information requests.  |

**Next Meeting:** The next meeting will be April 2, 2017.

**Meeting Adjourned:** Regular Session adjourned at 8:15 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**

APPROVED