

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.  
REGULAR MEETING MINUTES  
August 4, 2016**

**Called to order by President Knight at 7:00 P.M.**

**Directors Present:**    **President Knight**                      **Treasurer Zimmerman**  
                                 **Director Romero**                      **Director Vrastil**  
                                 **Director Thore**

<b>Directors Absent:</b>	<b>Director Bollay</b>	<b>Vice-President Peternel</b>	<b>Secretary Fischer</b>
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**Asst. Manager: Dave Romero – present**

**Consultant: Kim Joos – present**

**Reading of the last minutes:** Treasurer Zimmerman moved to approve the minutes as read from the Regular Board meeting of July 7, 2016. The motion was seconded by Director Romero and carried. Director Thore abstained.

**Report from Closed Session:** There was no Closed Session during the July 7, 2016 Board meeting.

**Treasurer’s Report:** Treasurer Zimmerman reported that the Authority’s cash is \$836,099. Accounts Receivable appears high because E, F, and G hangar rows have just been billed their land lease. Additionally, the ramp fees to the U.S. Forest Service for the Sherpa Fire plus fuel to the various helicopter companies have all been recently billed. Accounts Payable include one load of 100LL and one and a half load of Jet A for the Sherpa Fire. Treasurer Zimmerman reported that Terry White of Edward Jones will invest some of the Authority’s cash into a ladder Certificate of Deposit.

**President’s Report:** President Knight reported that he has begun communications with the FAA regarding the dedication of IZA’s AWOS to the FAA. In the meantime, a new vendor is being researched for quarterly inspections and annual certification.

Above All Aviation, a current tenant for the back office trailer has given their 30-day notice to vacate but are interested in maintaining their current tie-down spots. There is interest for the upcoming vacancy and President Knight requested this be on the September agenda.

**Manager’s Report:** Asst. Manager Romero stated that work continues on the fuel island signage. The electronic LED fuel price sign has been designed and will be ready soon for installation. The AvFuel sign will be converted to LED as well as the interior lights. Management is currently looking to a low cost solution to replace existing ramp lights with LED light. Trees have been trimmed and the 100LL fuel truck has been serviced.

**Public Comments: (limited to items not on the agenda):** None.

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**Agenda Items**

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**1. Membership Approval -** President Knight stated that as of August 15, 2016 the membership list becomes certified and only those members on the certified list will be eligible to vote in the upcoming election. Several Board members reported they knew of individuals who were

interested in a Board position but were not members. Discussion followed regarding the possibilities for a called Special Meeting.

**2. Website Maintenance Vendor** - No report.

**3. ABC Hangar Extension** - No report.

**4. By-Law Amendment Changes** – No report. Tabled until September Board meeting.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer/Thore)</b>	None.
<b>Finance: (Thore)</b>	The committee is preparing for the final budget.
<b>Flight Ops: (Romero)</b>	None.
<b>Grants: (Peternel)</b>	Kim Joos reported a mandatory Job Walk was conducted on 7/19/16 for grant AIP 15: Airfield Electrical. She stated that 17 contractors were present. The Bid Opening was conducted 8/3/16 with Lee Wilson Electric the Apparent Low Bidder at \$762,842. The construction cost estimate was \$900,000. Lee Wilson Electric won the contract to install IZA's AWOS in a previous grant. Grant work is expected to begin this fall.
<b>Membership: (Fischer)</b>	None.
<b>Personnel/Safety: (Peternel)</b>	None.
<b>Public Relations: (Knight)</b>	None.
<b>Real Estate/Deferred Maintenance: (Zimmerman/Peternel)</b>	Management is beginning to research converting the ramp lights to LED. Also, management is securing bids to repair the T-hangar doors.
<b>Special Events: (Bollay)</b>	None.
<b>Website: (Bollay)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Hangar Extension (Fischer)</b>	None.
<b>AC Maintenance Facility (Knight)</b>	None.
<b>Land Acquisition (Knight):</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be September 1, 2016.

**Meeting Adjourned:** Regular Session adjourned at 7:49 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**