

SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.
REGULAR MEETING MINUTES
December 3, 2015

Called to order by President Knight at 7:05 P.M.

Directors Present:	President Knight Treasurer Zimmerman Secretary Fischer	Vice President Peternel Director Bollay Director Romero
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Directors Absent: Director Vrastil Director Zuelhke Director Thore
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Asst. Manager: Dave Romero – present

Consultant: Kim Joos – present

Reading of the last minutes: Director Peternel moved to approve the minutes as corrected from the Regular Board meeting of November 5, 2015. The motion was seconded by Secretary Fischer and carried.

Report from Closed Session: There was no Closed Session during the November 5, 2015 Board meeting.

Treasurer's Report: Treasurer Zimmerman reviewed the financials and stated the cash position was over \$745,000 and that the Profit Before Other for the month was \$10,916.13. A request was made to know the draw down amount from the scholarship fund.

President's Report: President Knight reported on the status of the itemized concerns documented by Jim Kunkle Sr in his letter to the Board dated October 1, 2015. The safety issues were addressed first. The concrete abutments located at the infield area will be addressed in the ACIP grant program. Ravine encroachment toward the RW warrants a short and a long term solution. The short term will include straw waddling while a longer term solution would require working with County. Weed abatement is ongoing. All mowing has been completed and a pre-emergent will be sprayed. Dead trees are being removed as they die. A rodent abatement vendor will be giving an estimate to control rodent population around all paved areas. Various abatement measures were discussed. A Pest Permit is required by the County. The RW overrun area will benefit from excess grindings provided by the current grant project. The grindings will be spread and rolled in place.

President Knight reported on the recent passing of Aggie Margolis and his memorial service. Aggie had served on the Board from its inception in 1993 until last year. Aggie was a founder of the Santa Ynez Valley Airport Authority and he will be greatly missed.

Manager's Report: Treasurer Romero reported that preparations are being made before the rainy season hits such as cleaning gutters. Construction continues inside the USFS administrative building. The contractor is doing 1 -2 rooms at a time. A successful glider event occurred over the Thanksgiving holiday.

Public Comments: (limited to items not on the agenda): Lloyd Sorensen, President of the EAA, requested to be put on the January agenda. He would like the Board to consider a request by EAA to improve the property around the EAA hangar. Mr. Sorensen stated that the EAA Christmas Dinner was scheduled for December 19th and that all are invited.

Agenda Items

1. Membership Approval - Director Peternel moved to approve seven Non-Users and two Users for membership. Users are: Jourdi deWerd and Michelle deWerd. Non-Users are: Mindy Rice Davidson, Robert Davidson, Kenneth Andersen, Allison Anderson, Jennifer Buman, Kathryn Imani, and Randy Jones. Director Zimmerman seconded the motion and carried. With this approval of members, the current membership ratio is 61.2% Non-User and 38.8% User. This ratio allows for one more User member.

2. Website Maintenance Director Bollay has begun researching options for the website. He is looking at dot arrow as a domain.

3. USFS Engine Bay Roof Rehabilitation - Kim Joos reported that Nunno Construction arrived and completed the installation in a couple of days. They had used one of their best teams, had them spend the night in Solvang so they could put in long hours to complete the project ahead of any expected weather. Kim Joos stated she was pleased with the work and that it was finished on time and on budget.

4. ABC Hangar Extension - Secretary Fischer reported he received a bid from John Smith of Tartaglia Engineering in the amount of \$5,850. Tartaglia Engineering will provide: the site inspection, field survey, conceptual site plan, FAA analysis, attendance at a County meeting, preliminary design, schedule, and an engineer's estimate. Secretary Fischer moved to approve the bid amount of \$5,850 and to authorize management to work with Tartaglia Engineering in completing the bid elements. Director Zimmerman seconded the motion and carried.

5. Approval of Collateral Assignment of F-2 - Kim Joos explained that the existing lease assignment for F-2 was a collateral assignment naming HSBC Bank USA and David Dehlsen. Mr. Dehlsen has sold his hangar to Mr. DeWerd and wished to assign the lease to Mr. DeWerd. Kim Joos reported that she requested proof that the lien from HSBC has been released. To date, she has not seen documentation that satisfies that request. She explained that the Board could take one of two actions: (1) Request Mr. DeWerd's counsel to obtain a release of the Collateral Assignment from the Lender in a form that can be reasonably relied upon and confirms the lien has been terminated and released. (2) Approve the Assignment of Lease subject to the existing Collateral Assignment and let the assignee address the issue. Secretary Fischer moved to approve the assignment of Lease between Mr. Dehlsen on behalf of Skyrun Aviation and Mr. DeWerd subject to the Collateral Assignment. Director Peternel seconded the motion and carried.

<u>Advisory Committees:</u>	
Document Review: (Fischer/Thore)	None.

Finance: (Thore)	Treasurer Romero stated savings needed to get more interest than current and asked for this item to be agendized.
Flight Ops: (Romero)	None.
Grants: (Peternel)	None.
Membership: (Fischer)	Secretary Fischer reported that Mr. Lawson, a user, was interested in membership.
Personnel/Safety: (Peternel/Zuelhke)	Director Peternel stated that management was working on TW lights.
Public Relations: (Zuelhke)	None.
Real Estate: (Zimmerman)	None.
Special Events: (Bollay)	Airport Day is scheduled for the third Saturday in May 2016.
Website: (Bollay)	None.
<u>Ad Hoc Committees:</u>	
Hangar Extension (Fischer)	None.
Deferred Maintenance (Peternel)	Director Peternel reported that the golf cart has been fixed. He reported that several hangar door at A and B rows were dragging. The tractor is operational and the mowing has been completed. The DR needs the clutch repaired.
AC Maintenance Facility (Knight)	None.
Chumash Expansion (Vrastil)	None.
<u>Closed Session:</u>	None.

Next Meeting: The next meeting will be January 7, 2016.

Meeting Adjourned: Regular Session adjourned at 8:48 P.M.

**Respectfully Submitted,
Felix Fischer, Secretary**