

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.**  
**REGULAR MEETING MINUTES**  
**July 2, 2015**

Called to order by President Knight at 7:00 P.M.

<b>Directors Present:</b> <b>President Knight</b> <b>Director Vrastil</b> <b>Director Zuelhke</b> <b>Director Thore</b>	<b>Treasurer Romero</b> <b>Director Bollay</b> <b>Secretary Fischer</b> <b>Director Peternel</b>
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**Directors Absent:**

**Asst. Manager: Dave Romero – present**  
**Consultant: Kim Joos – present**

**Reading of the last minutes:** Treasurer Romero moved to approve the minutes as corrected from the Regular Board meeting of June 4, 2015. The motion was seconded by Director Zuelhke and carried.

**Report from Closed Session:** There was no Closed Session during the June 4, 2015 Board meeting.

**Treasurer's Report:** Treasurer Romero reviewed the full financials and financial summary with the Board. Cathy Mehl announced that the current cash position of the Authority is \$452,051.56. Income Before Other was \$18,794. Cathy Mehl also reported that she has begun the field work for the FY 2014/2014 audit. President Knight stated there was no need to approve the financials because the Board had already approved the budget.

**President's Report:** President Knight stated fire season has begun and that management has coned off the eastern ramp to make it available for any rotor-wing fire-fighting aircraft and is striving to keep Jet fuel tank as full as possible. President Knight reported that a car commercial was shot on the airport and received \$2,000 location fee.

**Manager's Report:** Treasurer Romero reported that he would keep the cones in place to delineate east ramp for fire-fighting aircraft through the weekend. He reported the Spring Clean event was successful as was the Free Lunch Saturday, which had an estimated 30-40 people. The donation box received \$50. Most of the visitors were EAA. Treasurer Romero reported that management had trimmed up trees along the approach road for fire prevention.

**Public Comments: (limited to items not on the agenda):** Director Vrastil reported that Santa Ynez Valley was on heightened security over the Fourth of July weekend.

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**Agenda Items**

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**1. Approval of Membership Applications** – No applications were received nor are any applications waiting for approval.

**2. Website Maintenance** – Director Vrastil stated that postings were not occurring in a timely manner and that changes were needed. Director Vrastil moved to authorize himself to work toward an immediate solution for the short term and to be prepared with an RFP for WebMaster by the August meeting. Director Peternel seconded the motion and carried. Director Bollay recused himself from the vote.

**3. USFS Engine Bay Roof Rehabilitation** - Treasurer Romero that the contractor was waiting for delivery of materials to begin the USFS administration roof repair. He reported he had received a bid for the engine bay roof rehabilitation to apply an acrylic deck coating at \$18,400 and would last approximately five years. To replace 16 skylights the bid was an additional \$26,597. The Board requested that Dave Romero look at the bid cost to replace the existing roof with a solid metal roof without skylights.

**4. ABC Hangar Extension** - Secretary Fischer stated he was reviewing the file, which had recently been found. President Knight and Kim Joos reported they had met with John Smith of Tartaglia Engineering to discuss the extension project. John Smith was going to check the fire code for the extension and determined that the extension T-hangars would be the “nested” T-hangar.

**5. Reconfiguration of Hangar B-11/B-6** - During the last meeting Director Vrastil moved to offer B-6/B-11 as one space to be used for aircraft only. The offer would be made to those on the Hangar Change List first. The motion was carried. Treasurer Romero was concerned that this hangar could not be guaranteed over time due to the hangar extension project and moved to cancel the previous motion and replace the wall inbetween B-11 and B-6 at airport expense. The vote was 4 in favor of the motion and 5 voting ‘nay’. The motion did not carry for lack of a majority.

**6. Aviation Fuel Vendor** – President Knight reported that our current vendor, AvFuel, was noticed that the Authority was exercising its right to go out to bid. He stated that he had received a proposal from AvFuel but was still awaiting proposals from the other aviation fuel vendors. President Knight felt he would be ready to recommend a fuel vendor by the next Board meeting.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer)</b>	None.
<b>Finance: (Thore)</b>	Director Thore stated she was working on the draft budget as well as a proposal for cash investment. She stated that Cathy Mehl has scheduled field dates for audit.
<b>Flight Ops: (Romero)</b>	The new AWOS announcement has helped prevent straight-in approaches.
<b>Grants: (Fischer)</b>	President Knight stated the purpose for this committee was to find grant money sources for airport capital improvement other than the FAA’s Airport Capitol Improvement Program.

<b>Membership: (Fischer)</b>	None.
<b>Personnel/Safety: (Knight)</b>	None.
<b>Public Relations: (Knight)</b>	None.
<b>Real Estate: (Romero)</b>	None.
<b>Special Events: (Bollay)</b>	None.
<b>Website: (Vrastil)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Land Lease Policy (Vrastil)</b>	None.
<b>Hangar Extension (Fischer)</b>	None.
<b>Deferred Maintenance Program (Peternel)</b>	None
<b>Aircraft Maintenance Facility (Knight)</b>	None.
<b>Airport Day (Bollay)</b>	Bob Perry reported that aviation scholarship received applicants and that Lily Connelly was awarded the scholarship. Greg Weitzman and Director Bollay will meet with her to tell her the available flight schools.
<b>Chumash Expansion (Vrastil)</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be August 6, 2015 at 7:00pm.

**Meeting Adjourned:** Regular Session adjourned at 9:25 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**