

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.**  
**REGULAR MEETING MINUTES**  
**June 4, 2015**

Called to order by President Knight at 7:00 P.M.

**Directors Present:** President Knight  
 Director Vrastil  
 Director Zuelhke

**Treasurer Romero**  
**Director Bollay**

<b>Directors Absent:</b> Secretary Fischer    Director Thore    Director Peternel
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**Asst. Manager:** Dave Romero – absent

**Consultant:** Kim Joos – present

**Reading of the last minutes:** Director Zuelhke moved to approve the minutes as read from the Regular Board meeting of May 7, 2015. The motion was seconded by Director Vrastil and carried.

**Report from Closed Session:** There was no Closed Session during the May 7, 2015 Board meeting.

**Treasurer’s Report:** Cathy Mehl reviewed the full financials and financial summary with the Board. Cathy Mehl announced that the Authority has \$424,000 in Unrestricted Funds. Director Bollay moved to approve the financial report as submitted. Director Vrastil seconded the motion and carried.

**President’s Report:** President Knight stated his concern of a mailed brochure that went out to valley residents claiming there was a “safety hazard” at the end of RW 26. He stated this is not true and that statement did not come from the Authority. President Knight reported that T-Hangar C-6 and Leonard Kelsey’s hangar were vacated. The AWOS maintenance agreement is ready to sunset and management will go out to bid for continued AWOS maintenance. The Board of Supervisors have approved the action to go out to bid for construction of AIP grant 14 “Security Enhancements”. President Knight reported the tremendous success of Airport Day and thanked Robert Perry, the EAA, and all the others who worked hard to make this event special.

**Manager’s Report:** None.

**Public Comments:** (limited to items not on the agenda): None.

<b>Agenda Items</b>
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**1. Approval of Membership Applications** – No applications were received nor are any applications waiting for approval.

**2. Free Lunch Saturday** - The Committee reported that the purpose of Free Lunch Saturday is to increase aircraft traffic at Santa Ynez Airport. It will be conducted on a trial basis for four

months, one Saturday per month beginning in June. The lunch will be served from 11:00am – 1:00pm with a BBQ. EAA will provide the staffing. The Committee anticipates serving from 30-40 people. Director Vrstil moved to approve \$1,000 for BBQ expenses. Director Zuelhke seconded the motion and carried.

**3. Assignment of Lease D-1** - Kim Joos reported that D-1 land lease had been entered into by the Hayer & Hunter Partnership. However, T-Hayer has passed on and Roger Hunter desired to enter into another partnership agreement with T-Hayer's daughter. She reported that she was collecting the necessary documentation and saw no problem with the assignment of lease moving forward. Director Bollay moved to approve the Assignment of Lease between T. Hayer & Hunter and Diana Mehrmann & Hunter upon successful completion of all necessary paperwork. The motion was seconded and carried by Director Vrstil.

**4. Website Maintenance** – Director Vrstil stated he had been unable thus far to ascertain an itemized account of our current maintenance agreement. He will continue to secure other bids and be prepared to present them during the July meeting.

**5. USFS Engine Bay Roof Rehabilitation** - President Knight reported that the Authority talked to Pueblo Construction, the contractor who will be doing the roof repair over the USFS administration offices. Pueblo Construction reported that they could put a seal coat over the engine bay for approximately \$18,000 and that would come with a 5-year warranty.

**7. Hangar Extension** - Director Zuelhke moved to authorize Secretary Fischer to send a Request for Proposals for the hangar extensions off of Hangars A, B, and C. Director Vrstil seconded the motion and carried.

**8. Ratification of Airport Day Budget** – President Knight explained that Airport Day had already been budgeted in Special Events and therefore no ratification was needed.

**9. Reconfiguration of Hangar B-11/B-6** - There currently is no wall separating the half-hangar B-11 from the full T-hangar B-6. The wall removal was not done by the Authority. Discussion followed regarding the pros and cons of reinstalling a wall or leaving it absent. Director Vrstil moved to offer B-6/B-11 as one space to be used for aircraft only. This offer will be made to those on the Hangar Change List. Director Bollay seconded the motion and carried.

**10. Aviation Fuel Vendor** – President Knight reported on our current vendor, AvFuel. He stated that their lease has a small window of 90 days to vacate the lease. If the lease is not vacated at this time, it self-renews for three years. They no longer perform quality control training and do not seem interested in supplying the airport with logos and LED sign.

President Knight reported that Shell is focused on customer service and will supply logos. President Knight reported that currently there are only four aviation fuel suppliers in the United States. He would like to accept proposals from all four vendors.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer)</b>	None.

<b>Finance: (Thore)</b>	None.
<b>Flight Ops: (Romero)</b>	None.
<b>Grants: (Fischer)</b>	None.
<b>Membership: (Fischer)</b>	None.
<b>Personnel/Safety: (Knight)</b>	None.
<b>Public Relations: (Knight)</b>	None.
<b>Real Estate: (Romero)</b>	None.
<b>Special Events: (Bollay)</b>	None.
<b>Website: (Vrastil)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Land Lease Policy (Vrastil)</b>	None.
<b>Hangar Extension (Fischer)</b>	None.
<b>Deferred Maintenance Program (Peternel)</b>	None.
<b>Aircraft Maintenance Facility (Knight)</b>	None.
<b>Airport Day (Bollay)</b>	Bob Perry reported that they collected \$8,622 in total donations. Over 1,000 people attended and over 30 aircraft were on display. EAA registered 142 Young Eagle Registrations for free flight. Twelve pilots donated their time, aircraft, and fuel to give these children a flight experience. Bob Perry felt there was room for improvement in signage and crowd control. Expenses totaled \$5,621. Surplus money is going toward an aviation scholarship fund.
<b>Chumash Expansion (Vrastil)</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be July 2, 2015 at 7:00pm.

**Meeting Adjourned:** Regular Session adjourned at 9:00 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**