

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.**  
**REGULAR MEETING MINUTES**  
**April 2, 2015**

**Called to order by President Knight at 7:04 P.M.**

<b>Directors Present:</b>	<b>President Knight</b>	<b>Director Vrastil</b>
	<b>Director Peternel</b>	<b>Director Bollay</b>
	<b>Treasurer Romero</b>	<b>Director Zuelhke (arrived 8:20pm)</b>

<b>Directors Absent:</b>	<b>Director Thore</b>	<b>Secretary Fischer</b>
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**Asst. Manager: Dave Romero – present**

**Consultant: Kim Joos – present**

**Reading of the last minutes:** Director Peternel moved to approve the minutes as read from the Regular Board meeting of March 5, 2015. The motion was seconded by Director Bollay and carried. .

**Report from Closed Session:** There was no Closed Session during the March 5, 2015 Board meeting.

**Treasurer's Report:** Cathy Mehl reviewed the full financials and financial summary with the Board. She stated that there is over \$600,000 cash on hand and that expenses have decreased 10% and that income has decreased 11%. Treasurer Romero stated that the 'Profit Before Other' was \$12,607. Director Vrastil moved to approve the financial report as submitted. Director Peternel seconded the motion and carried.

**President's Report:** President Knight reported that it is time for weed abatement and cutting. He stated that due to the drought, probably only one mowing will need to happen this year. President Knight reported on the construction occurring at the Chumash Casino. A crane is being used for this construction which stands at 350'. No NOTAM had been filed, nor any FAA permit or paperwork had been filed. Management filed a NOTAM that an unlighted 350' crane is at the approach end of RW8.

The original crane company had secured a FAA permit and ASN, but did not get the Chumash job. The subsequent crane company that secured the Chumash job, did not file a FAA permit. President Knight stated he felt the FAA should revise the current 450' AGL due to the crane.

President Knight reported that a lift was rented to replace wind socks and adjust the ramp lights as well as installing a new camera. The camera at the fuel island was repaired.

**Manager's Report:** Treasurer Romero reported that management will be determining ways to conserve water usage. The retrofitting of the tail ends of the tie-downs is almost complete. Director Peternel was thanked for this work as well as going through the new tractor and lubing the moving parts.

**Public Comments: (limited to items not on the agenda):** Treasurer Romero stated he had a request for a wedding in September to be held on the lawn area. Director Vrastil reported that a gentleman who maintains a glider trailer at the airport was recently found deceased.

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### **Agenda Items**

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- 1. Approval of Membership Applications** –An application from John Linson for a User membership was received by the Board. Director Peternel moved to accept the application of John Linson for User membership pending a User to Nonuser ratio verification by Secretary Fischer to assure Mr. Linson’s membership will fall within the By-Law parameters. A second was made by Treasurer Romero and the motion carried.
- 2. ‘Non-User’ Director Appointment** - No nomination for a Non-User Director Appointment at this time.
- 3. Website Maintenance Vendor** - Director Vrastil stated he has currently received one proposal and is currently securing at lease one more proposal. Director Vrastil requested that this agenda item be carried to the May meeting.
- 4. USFS Roof Leak Mitigation** - President Knight stated that Pueblo Contractors was the apparent low bider. The County will issue the Start Date upon completion of final approvals.
- 5. Office Trailer Electric Meter** – President Knight stated that both office trailers currently share one meter. Now that both trailers are being rented to two separate businesses, there is a need to have a meter at each trailer. Because this expense was not identified in the budget, board approval will need to be obtained. Director Peternel moved to approve up to \$2,700 to install a separate meter to the back office trailer, pending a review by himself to determine any possible alternatives. President Knight seconded the motion and carried. Director Vrastil voted ‘nay’.
- 6. Hangar Extension** - As previously reported at the March meeting, Secretary Fischer stated he had been in contact with past Board Director Beltranena who stated he would forward his files to Secretary Fischer. However, the file could not be found. President Knight stated he would research the PDF files.
- 7. By-Laws Proposed Changes** –No report at this time and the agenda item to be carried to the May Board meeting.
- 8. Land Acquisition** - President Knight stated the Gainey Ranch land of 1,200 acres surrounding the airport was listed by Clark County Ranch Real Estate for 42 million dollars. He expressed that the airport could use 10-15 acres on the south side for airport expansion. He stated that Supervisor Farr has not been available to discuss the matter. A survey of income potential would be beneficial.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer)</b>	None.
<b>Finance: (Thore)</b>	None.

<b>Flight Ops: (Romero)</b>	None.
<b>Grants: (Fischer)</b>	None.
<b>Membership: (Fischer)</b>	None.
<b>Personnel/Safety: (Knight)</b>	President Knight reported that checkered flags were ordered for vehicles on the ramp areas.
<b>Public Relations: (Knight)</b>	None.
<b>Real Estate: (Romero)</b>	None.
<b>Special Events: (Bollay)</b>	Treasurer Romero reported the possibility of having a free lunch on a consistent day throughout the year to attract out of area pilots.
<b>Website: (Vrastil)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Land Lease Policy (Vrastil)</b>	None.
<b>Hangar Extension (Fischer)</b>	None.
<b>Deferred Maintenance Program (Peternel)</b>	None
<b>Aircraft Maintenance Facility (Knight)</b>	The T-hangar facility is now open for pay-for-use. This use can be on a daily or weekly basis.
<b>Airport Day (Bollay)</b>	Bob Perry submitted samples of Airport Day Posters which were created by Santa Ynez High School graphic art students. He reported they were making headway with the scholarship fund and could possibly be ready to offer a flight school scholarship to a selected high school student.
<b>Chumash Expansion (Vrastil)</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be May 7, 2015 at 7:00pm.

**Meeting Adjourned:** Regular Session adjourned at 8:31 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**