

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.
ORGANIZATIONAL/REGULAR MEETING MINUTES
October 4, 2018**

Called to order by President Knight at 7:00 P.M. following the Annual Membership Meeting

Directors Present: **President Knight** **Secretary Jones**
 Director Murphy **Director Carrier**
 Director McGowan

Directors Absent:

Asst. Manager: Dave Romero

Secretary's Report of annual membership meeting and election of directors- The membership meeting was held with election for two User and one Non-User Directors. There were two User members running for the open User Director seats and no members running for the one open Non-User Director seat. Two hundred two (202) proxies were received. The established quorum was 154 proxies/ballots. Directors selected for the following terms were:

USER

Garth Carrier (3 yr term) – 185 votes
Bruce McGowan (3 yr term) – 179 votes

President Knight, Secretary Jones, and Director Murphy expressed their gratitude to the Nominating/Membership Committee for their work in securing a quorum, tallying proxies, and preparing the nomination of candidates.

Election of Officers- It was decided by the Board to take action on the Election of Officers after the Secretary gave the Membership/Nominating Committee report.

Reading of the last minutes: Director Murphy moved to table the approval of the September Board minutes until the November Board meeting. President Knight seconded the motion and carried. Secretary Jones voted 'nay'.

Report from Closed Session: There was no Closed Session during the September 6, 2018 Board meeting.

Treasurer's Report: No report.

President's Report: President Knight reported that the dust generated from the neighboring agricultural tilling was creating problems for the AWOS. The service life on many of the AWOS parts is maturing and the additional strain of dust and smoke from recent fire activity on the Gainey property is having a deleterious effect. Upgrading the unit should be considered in the FAA Airport Capital Improvement Program. Aviation fuel prices continue to rise. A member reported that his vehicle was hit by the Airport Road gate closing on it. The accident will be reported to the Authority's liability insurance.

Manager's Report: Asst. Airport Manager Romero reported that the new roof on Hangar Rows A and B held up nicely during the recent rain. The FAA flight check to certify the PAPIs at RW 26/8 was cancelled due to low visibility. The flight check will be rescheduled. November 1, 2018 the Jaguar event will be held at the airport. The public is invited.

Public Comments: (limited to items not on the agenda): A member requested the status of Comcast services at the airport. Director Murphy stated he would forward to Manager Romero contact information he has secured for security cameras. Director Murphy apologized to the applicants who had submitted their application for membership in a timely manner and have not yet had their membership nominated to the Board. Director Murphy stated that many of these applicants have been pending since August.

Agenda Items

1. General Service Director, Janette Pell, Presentation – Dir. Janette Pell introduced herself and Skip Grey, Asst. GS Director. Dir. Pell went over the Santa Ynez Valley Airport Review, dated October 2016 as submitted to the Board of Supervisors, including the findings and recommendations found therein. Dir. Pell recommended this report be included in the Authority's website. Many accomplishments were listed, however Dir. Pell expressed her grave concern for the divisiveness of members she and Asst. Dir. Grey have witnessed during Board meetings. The ability to not get along has had significant outcomes and there was concern that this divisiveness has caused Consultant Kim Joos to terminate her services and a nine Director Board that has only been able to seat five Directors. Dir. Pell recommended that the Directors hire legal counsel to attend Board meetings to guide the Board and membership.

2. ABC Hangar Maintenance Update – No report.

3. Tie Down Fees – Director Murphy distributed a report of tie down fees for single engine aircraft at nine airports within a 75-mile radius. Director Murphy felt looking at the rates that a fair market value for the tie downs at Santa Ynez Airport would be to increase the current rate of \$38 per month to \$60 per month. Director Murphy also believed the billing should be changed from monthly to quarterly to reduce administrative costs. Director Carrier responded there were airports on Director Murphy's list that reflected commercial operation airports and that was not comparable to Santa Ynez Airport's general aviation status. Director Carrier felt a fair market value would be better assessed by throwing out the commercial airports and made a motion to increase the current tie down rates to \$48 per month effective December 2018 and billed quarterly at \$144 per quarter. The motion was seconded by Director McGown. Discussion followed with Director McGowan making a motion to amend the original motion to include that the quarterly fee schedule should include a pro-rated fee of daily use of \$10 per day and a monthly fee of \$60 per month. Director Carrier seconded the amendment and carried. The full motion plus amendment carried unanimously.

4. G-9 Roof Repair - Tabled until next meeting.

<u>Advisory Committees:</u>	
Document Review: ()	None.

Finance: ()	None.
Flight Ops: (Knight)	None
Membership: (Jones)	Secretary Jones submitted 14 membership applications for Non-Users and 3 membership applications for 3 Users. However, action could not be taken during committee reports and will be put on the November agenda.
Personnel/Safety: ()	None.
Public Relations: (Jones_)	Bob Perry presented a sample newsletter for membership and stated the newsletter could be self sustaining. Director Murphy commented that a newsletter that was self supporting would be the best solution as any product that received money from the Authority would have to be approved by the Authority first.
RealEstate/Deferred Maintenance: ()	None.
Special Events: ()	The Santa Maria Airport will be having an Air Show this weekend. All are welcome. Chris Kunkle has been instrumental in getting this inaugural event organized and produced.
Website: ()	None.
<u>Ad Hoc Committees:</u>	
Hangar Extension (Murphy, Knight, Joos)	None
Land Lease Review (Joos, Knight, Kunkle)	None
Master Lease Review (Murphy, Knight, Kunkle)	None

Election of Officers:

President Knight stated that President, Secretary, and Treasurer were required officers per the Authority's By-Laws. President Knight stated he would entertain nominations for the Office of Treasurer. President Knight moved to nominate Director Carrier as Treasurer. Director Murphy seconded the motion. No further nominations were submitted. President Knight called for the vote and Director Carrier was voted unanimously as Treasurer.

President Knight stated he would entertain nominations for the Office of Secretary. Treasurer Carrier moved to nominate Director McGowan as Secretary. Director Murphy seconded the motion. No further nominations were submitted. President Knight called for the vote and Director McGowan was voted as Secretary.

President Knight stated he would entertain nominations for the Office of President. Director Murphy moved to nominate Shawn Knight as President. Secretary McGowan seconded the motion. President Knight called for the vote. President Knight,

Director Murphy, and Secretary McGowan voted 'aye'. Treasurer Carrier and Director Jones voted 'nay'.

Next Meeting: The next meeting will be November 1, 2018.

Meeting Adjourned: Regular Session adjourned at 9:36 P.M.

**Respectfully Submitted,
Bruce McGowan, Secretary**

APPROVED