

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.  
ORGANIZATIONAL/REGULAR MEETING MINUTES  
October 5, 2017**

**Called to order by Secretary Fischer at 6:36 P.M. following the Annual Membership Meeting**

**Directors Present:** Secretary Fischer                      Director Romero  
Director Vrastil    Director Peternel  
Director Bollay    Director Jones

<b>Directors Absent:</b> Director Knight, Director Marchi, Director Murphy
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**Asst. Manager: Dave Romero**  
**Consultant: Kim Joos - absent**

**Secretary's Report of annual membership meeting and election of directors-** The membership meeting was held with election for one user and two non-user directors. 151 proxies were received from a total membership at the date of record of 279 representing a quorum. Directors selected for the following terms were:

USER	NON-USER
Stan Peternel (3 yr term) – 132 votes	Felix Fischer (3 yr term) 115 votes
	Karen Jones (3 yr. term) 87 votes

**Election of Officers-** Due to absence of President Knight and Directors Marchi and Murphy, a motion was made for an interim election of officers for a one month period pending the November regular meeting of the board and tabling of the appointments of committee chairs to the November regular meeting by Director Vrastil and seconded by Director Jones and passed.

Officers elected for the interim period  
President – Director Knight  
Secretary – Director Fischer  
Treasurer – Director Murphy

**Reading of the last minutes:** Director Vrastil moved to approve the minutes as corrected from the Regular Board meeting of September 6, 2017. The motion was seconded by Director Peternel and carried.

**Report from Closed Session:** There was no Closed Session during the September 6, 2017 Board meeting.

**Treasurer's Report:** Past Director Zimmerman (treasurer) was not present at the meeting and Treasurer Murphy was not present at the meeting. A report will be made at the November regular board meeting.

**President's Report:** President Knight was absent – no report

**Manager's Report:** Director Romero reported that the lighting project on the current grant was essentially complete. It was noted that the backup power in the new system does not provide

power for the AWOS system automatically and a bid from the current contractor was being sought to rectify this issue. August 100LL sales 6,852 gallons, Jet A sales 4,381 gallons.

***Public Comments: (limited to items not on the agenda):*** Comment from Shy Bourgeois was received in response to the off-airport landing incident that an Emergency Response procedure needs to be formalized (or expanded) to better handle such situations. Comment from Jim Kunkle was received that runway and taxi lighting mic-keyed turn on at night does not provide for operations by aircraft no equipped and suggested that the runway lights remain in a dimmed condition.

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## Agenda Items

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1. **County Hangar Rents** – Director Murphy was absent and no further report was made pending action by the board at the November regularly scheduled meeting pursuant to the motion delaying implementation of the rent increase passed at the September board meeting.
2. **Membership** – Secretary Fischer reported no new membership applications have been received.
3. **ABC Hangar Extension** – No report pending additional information gathering. An additional meeting of the Hanger Extension committee was requested to confirm proper procedures for estimates.
4. **Tree Maintenance** - Director Romero reported that trees needing care had been identified – Big Oak needs limbs trimmed, Willow and Eucalyptus need trimming and/or additional action, the “West” Oak is now dead. Bids had been received from Mason Tree Service and Hecker. A motion was made by Director Jones to accept the Mesa bid (with the exception of removal of the “west” oak) total of \$1,700 seconded by Director Vrstil and passed.
5. **Assignment of Lease G-5** – Director Vrstil moved to ratify the Acknowledgement and Consent of Ground Lease Assignment of G-5 to Trustee Jacqueline Quinn as Trustee of the Caba Family Decedent’s Trust seconded by Director Peternel and passed. Director Vrstil moved to conditionally approve assignment of the Lease to G-5 conditional on receipt of an assignment document in a form acceptable to Airport Management, seconded by Director Peternel and passed.
6. **B-Row Garage to Effectuate the CUP** – Motion to table by Director Jones, second by Director Bolly and carried.
7. **FY 2016/2017 Audit** – Motion to table by Director Peternel second by Director Vrstil and carried.
8. **Fuel Island Point of Sale** – Director Fischer report on behalf of President Knight that a bid to upgrade the POS terminal, from the contractor providing the current electrical upgrade under grant, to alleviate the current issue of land line phone calling for credit card verification and additional issue of no power from backup system without manual cutover of Office in an amount of just over \$18000 had been received. This is a significant discount of prior bids but must be accomplished prior to completion of the current grant project by the contractor. No action was taken.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer)</b>	None.
<b>Finance:</b>	None.
<b>Flight Ops: (Romero)</b>	Director Romero reported that an off-airport landing occurred due to engine failure during T and Gs. Aircraft landed on gear and went through a fence off airport property. No injury. Director Romero reported that the current emergency procedure was followed and response by SB Fire was timely and appropriate. Director Romero reported that an angle adjustment of the beacon was being investigated in response to complaints received from community members.
<b>Membership: (Fischer)</b>	None.
<b>Personnel/Safety: (Peternel)</b>	A local pilot has been noted performing takeoffs with questionable procedure. Director Romero and Director Peternel will approach the pilot with recommendations.
<b>Public Relations: (Knight)</b>	None.
<b>RealEstate/Deferred Maintenance: (Zimmerman/Peternel)</b>	A question was raised regarding potential “roll-in” of funding for hangar repair in CalTrans loan with the Hangar Extensions.
<b>Special Events: (Bollay)</b>	None.
<b>Website: (Bollay)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Hangar Extension (Peternel)</b>	None
<b>AC Maintenance Facility (Knight)</b>	None.
<b>Land Acquisition (Knight):</b>	None.
<b>Land Lease Review (Joos, Knight, Kunkle)</b>	It was noted that a committee meeting was needed
<b>Master Lease Review (Murphy, Knight, Kunkle, Fischer)</b>	It was noted that a committee meeting was needed
<b>FAA Compliance</b>	None.
<b>CUP Effectuation (Joos, Kunkle, Knight)</b>	None

**Next Meeting:** The next meeting will be November 2, 2017.

**Meeting Adjourned:** Regular Session adjourned at 8:00 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**