

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.**  
**REGULAR MEETING MINUTES**  
**January 5, 2017**

Called to order by President Knight at 7:00 P.M.

**Directors Present:**    **President Knight**                      **Secretary Fischer**  
                                  **Treasurer Zimmerman**    **Vice-President Peternel**  
                                  **Director Romero**                      **Director Vrstil**

<b>Directors Absent:</b> <b>Director Bollay</b>
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**Asst. Manager: Dave Romero – present**  
**Consultant: Kim Joos - present**

**Reading of the last minutes:** Director Zimmerman moved to approve the minutes as read from the Regular Board meeting of December 1, 2016. The motion was seconded by Director Vrstil and carried.

**Report from Closed Session:** There was no Closed Session during the December 1, 2016 Board meeting.

**Treasurer's Report:** Treasurer Zimmerman reviewed the financial status with the Board. Total cash on hand is \$538,187.85. Net monthly income November before depreciation was \$4,244.16. Large expenses included: audit and tax preparation, FBO operating system, and R&M for fuel island.

**President's Report:** President Knight reported that the lighted 'Transient' sign at the fuel island received cosmetic improvements and new ground control cables have been added. B&T issued a report that the replaced tank turbines are not functioning properly. Don's Petroleum will be out to trouble shoot this issue.

**Manager's Report:** Asst. Manager Romero stated that the AWOS was is functioning but with a temporary fix. Parts have been ordered. The AWOS however is scheduled for a permanent repair this May. Stan Peternel has been working on T-Hangar B-8. He has custom repaired the wheels and tracking system on the hangar door. Management has been unable to find replacement parts for these old door systems. Management will be conducting a t-hangar inspection to determine a schedule for door maintenance, fire extinguisher recharge, and aircraft compliance.

**Public Comments: (limited to items not on the agenda):** None.

<b>Agenda Items</b>
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**1. Membership - -**

A. Application Approval – No new applications for membership were received.

B. Nominating Committee – Secretary Fischer stated he had received two bios for Board Director positions from Nicholas Marchi and William Murphy IV. The bios were distributed to Nominating Committee members and no concerns were voiced. Therefore Secretary Fischer wished to nominate both candidates for Non-User Director positions effective immediately. Vice-President Peternel moved to accept the nominations of Nicholas Marchi and William Murphy IV for Non-User Director with the condition that directorship by both parties are consistent with the Authority’s By-Laws. Director Vrstil seconded the motion and carried.

**2. T-Hangar Door/Wheels** – Vice-President Peternel reported that upon a general inspection of the T-hangars, it was determined that B-8 was the most in need of repair. The door could barely open. VP Peternel showed photos of the wheels in their state of disrepair and the repair process as he custom fabricated many of the parts. He stated that he felt about 80% of the T-hangar doors were in ‘bad shape’. This agenda item will be held over until the February meeting.

**3. Website Maintenance Vendor Update**– President Knight reported that the website could not be accessed from the IZA wi-fi and that the webcam was not working. He reported that Director Bollay was aware of the problem and working with Maki Ling to remedy. This agenda item will be held over until the February meeting.

**4. ABC Hangar Extension** – Secretary Fischer reported that he had spoken to Gary Madjedi of Madjedi Engineering to procure a design and cost estimate for the hangar extensions. He reported that Gary Madjedi’s earliest available appointment would be mid-June. Secretary Fischer stated he would continue to look for additional contractors.

**5. Office Plumbing Repair** – President Knight reported that the septic line from the office bathrooms to the septic tank was corroded and caving in. Effluent can no longer drain to the septic tank. A temporary Port-a-Potty will be put in place until the repair can be completed. To date, management has received bids from \$12,000 to \$15,000. They will continue to research their options.

**6. Brown Act Training** – President Knight gave a report on the recommendation from the Santa Barbara County General Services “Airport” report that stated the Directors should receive Brown Act training. There was much discussion as to the level of training the Authority was obligated to Brown Act training and specifically AB1234. The County was recommending the Authority receive training but stated the Authority could not participate in the County’s Brown Act training. A letter from the Authority Board will be sent to General Services again requesting participation in Brown Act training by Authority Board directors.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer)</b>	None.
<b>Finance: (Zimmerman)</b>	None.
<b>Flight Ops: (Romero)</b>	None.
<b>Grants: (Peternel)</b>	Kim Joos reported on the FAA meeting and the ACIP

	schedule.
<b>Membership: (Fischer)</b>	None.
<b>Personnel/Safety: (Peternel)</b>	None.
<b>Public Relations: (Knight)</b>	Bob Perry reported on the progress of the newsletter. The Board would like to see it self-funded but expressed a concern about over using airport benefactors. President Knight suggested Board members might fund it on a trial basis. Agendize for February meeting.
<b>RealEstate/Deferred Maintenance: (Zimmerman/Peternel)</b>	None.
<b>Special Events: (Bollay)</b>	None.
<b>Website: (Bollay)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Hangar Extension (Fischer, Knight, Joos)</b>	None.
<b>AC Maintenance Facility (Knight)</b>	None.
<b>Land Acquisition (Knight):</b>	None.
<b>Land Lease Review (Joos, Knight)</b>	None.
<b>FAA Hangar Compliance (Bollay, Fischer, Bourgeois)</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be February 2, 2017.

**Meeting Adjourned:** Regular Session adjourned at 9:44pm.

**Respectfully Submitted,  
Felix Fischer, Secretary**