

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.  
REGULAR MEETING MINUTES  
September 1, 2016**

**Called to order by President Knight at 7:00 P.M.**

<b>Directors Present:</b>	<b>President Knight</b>	<b>Treasurer Zimmerman</b>
	<b>Vice-President Peternel</b>	<b>Secretary Fischer</b>
	<b>Director Romero</b>	<b>Director Vrastil</b>
	<b>Director Thore</b>	<b>Director Bollay</b>

**Directors Absent:**

**Asst. Manager: Dave Romero – present**  
**Consultant: Kim Joos – present**

**Reading of the last minutes:** Director Thore moved to approve the minutes as read from the Regular Board meeting of August 4, 2016. The motion was seconded by Director Romero and carried.

**Report from Closed Session:** There was no Closed Session during the August 4, 2016 Board meeting.

**Treasurer’s Report:** Treasurer Zimmerman reported that the Authority’s cash position is \$878,244. Accounts Receivable of \$108,227 still appear to be high as management continues to bill land leases. Many of the long term AR accounts have been dealt with.

**President’s Report:** President Knight reported on the Rey Fire. A temporary FAA tower was established at IZA and the Authority entered into an agreement with the USFS to use the airport as a base of operation during the fire. President Knight reported that 48,000 gallons of Jet A fuel were sold during the fire and required the purchase of 7.5 loads. The Authority took a load per day at all hours requiring Asst. Manager Romero and fuel line to be available. President Knight thanked Dave Romero and the fuel line (especially Austin) for their exemplary work. The Army National Guard was utilized to fight this fire and because they do not come with their own fuel tenders, they purchased 80% of the Jet A sold.

President Knight reported that the FAA has released rules that will become effective January 1, 2017. These rules address the use of hangars for aviation purposes and that an operable, air worthy aircraft must reside in the hangar. President Knight stated that the Board would need to become familiar with this FAA ruling and determine how management could best enforce this rule.

**Manager’s Report:** Asst. Manager Romero stated management continues to clean up the ramp and various locations after the fire activity. A sweeper is scheduled near J Row and the Glider Port and that there was some asphalt damage near B Row. Asst. Manager Romero reported that 16 helicopters were present during the fire and 6-7 water tenders. The NOTAM has been canceled. He stated that the various agencies that fought fire from IZA stated they loved the airport. During the fire, one person complained about the heavy air traffic.

**Public Comments: (limited to items not on the agenda):** None.

---

## Agenda Items

---

### 1. Membership - -

- A. Application Approval – Secretary Fischer stated he had received two applications for membership. They are: Nicholas Marchi (Non-User) and William Murphy (Non-User). Both applicants live within the district and qualify as Non-Users. Treasurer Zimmerman is sponsoring William Murphy. Secretary Fischer stated they were qualified to become members but would not be able to participate in the election as they are not on the date of record. Secretary Fischer moved to approve Nicholas Marchi and William Murphy as Non-Users members of the Santa Ynez Valley Airport Authority. Treasurer Zimmerman seconded the motion and carried.
- B. Membership Date of Record – Attachment ‘A’ Membership Date of Record is included and made a part of these minutes.
- C. Nominee Presentation – Secretary Fischer stated there were two Non-User Board positions open, explaining that Director Thore would not run as an incumbent and ex-Director Zuelhke’s term has expired. There have been no applications nor petitions received for any Board position. One User Board position is open with incumbent Shawn Knight running unopposed.

**2. Appointment of Proxy & Quorum Committee-** Director Thore moved to appoint five (5) members to a Proxy & Quorum Committee, consisting of three Non-User and two User members with Secretary Fischer serving as Chair and a Non-User. Director Bollay seconded the motion and carried

**3. Website Maintenance Vendor** – Director Bollay reported that he was hopeful to be able to cut over the existing website to the new location. Maki Ling was hired to perform the work and serve as website manager. Mr. Ling is the IT for Goleta school system and has been developing and maintaining websites for five years. Mr. Ling will set up the website so that it has administrative functioning and will conduct a training session for management.

**4. ABC Hangar Extension** – No further input was received from Tartaglia Engineering.

**5. By-Law Amendment Changes** – Secretary Fischer reported on the draft By-Laws sent to all Board Directors that addressed concerns and changes wanted by the Board. He stated that the current By-Laws were silent on age requirements for membership. To make any changes to this would require County approval. Therefore, he left this portion of the By-Laws unchanged as an underage member wishing to become a Director would have to pass the Nomination Committee’s recommendation. Regarding “Termination of Membership”, Secretary Fischer reported that addition of language under Section 4.5.1 (d) failure to vote by either proxy or by ballot in an Annual Meeting for two consecutive years may have their membership terminated. Secretary Fischer moved to approve the revised By-Laws with the above single change and that the Secretary would begin the record keeping at the Annual Meeting of October 2, 2016. Director Thore seconded the motion and carried.

**6. Annual Budget Approval** – President Knight reviewed the proposed 2016/2017 budget with the Board. Total Net Income is projected at approximately \$150,000. The Board discussed Salaries & Wages stating their concern that this represents less than 10% of the budget. They felt the fuelers were underpaid and that this needs a correction. Director Thore moved to approve the

proposed budget with the following changes: (1) increase budget line #4371 ‘Project Management Income’ by \$30,000 to address the anticipated income as provided in the Project Charter for Grant 14; and (2) increase budget line #6045 ‘Salary & Wages’ by 10%. The formation of an AdHoc committee to research wage and salary for personnel shall be formed. Director Bollay seconded the motion and carried. Director and Asst. Manager Romero recused himself from the discussion and the vote. The Wage and Salary AdHoc Committee shall be comprised of Directors Bollay, Zimmerman, and President Knight.

**7. Trailer Office Vacancy** – President Knight reported that Above All Aviation has given their notice to vacate which would become effective September 6, 2016. He reported that their rent was \$300 per month on a month-to-month basis with no utilities included. Director Peternel moved to increase the rent to \$350 per month and to have a priority for aviation purposes. Secretary Fischer seconded the motion and carried.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer/Thore)</b>	None.
<b>Finance: (Thore)</b>	None.
<b>Flight Ops: (Romero)</b>	None.
<b>Grants: (Peternel)</b>	None.
<b>Membership: (Fischer)</b>	None.
<b>Personnel/Safety: (Peternel)</b>	None.
<b>Public Relations: (Knight)</b>	None.
<b>Real Estate/Deferred Maintenance: (Zimmerman/Peternel)</b>	Committee is working with management to secueg bids bids to repair the T-hangar doors.
<b>Special Events: (Bollay)</b>	The airport has been contacted by a group to utilize the airport for vehicle parking for a “Wine Run” held at Gainey. This event occurred last year and went very well.
<b>Website: (Bollay)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Hangar Extension (Fischer)</b>	None.
<b>AC Maintenance Facility (Knight)</b>	None.
<b>Land Acquisition (Knight):</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be October 6, 2016. The Annual Meeting will begin at 6:00pm with the Organizational/Regular Board meeting following directly after.

**Meeting Adjourned:** Regular Session adjourned at 9:01 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**

**ATTACHMENT 'A'**  
**DATE OF RECORD**  
**AUGUST 15, 2016**

Last Name	First Name	User '1' /nonuser '10'
Abello	Neal	10
Abifadel	Barbara	1
Abifadel	Jack	1
Agin	Daniel	1
Agin	Josephine	1
Alexander	Mary	10
Alvarez	Mark	10
Alvarez	Elizabeth	10
Andersen	Alison	10
Andersen	Kenneth	10
Andrisek	Beverly	10
Andrisek	Ed	10
Appel	Cynthia	10
Axtell	James C.	10
Bagshaw	William	1
Baker	Ben	10
Baker	Joel	1
Bass	Byron	1
Baumgarten	Lindlee	10
Beauchamp	Nancy	1
Beauchamp	Robert	1
Beebe	Dennis	10
Beltranena	Juan	10
Berman	Jennifer	10
Bessette	Howard	10
Billings	Roger	10
Bohnet	Walden	10
Bohnet	Jack	10
Bollay	Denison	10
Boote	Carole M.	1
Boote	Ronald H.	1
Bourgeois	Shy	1
Bradley	Doug	10
Brady	William	10
Braly	Craig	1

Brocke	Melissa	10
Brown	David	1
Bruhn	Robert	10
Brundidge	Neil	1
Brunton	Dorothy	10
Carrier	Garth	1
Chamberlain	Joy	10
Chiapella	Jacqueline	10
Civerolo	Don	1
Clark	Anthony	1
Clark	Ellis	1
Clark	Les	1
Clark	Sylvia	1
Cleland	Ginger	10
Cleland	James	10
Cline	Ronald R.	10
Cobb	Eric	1
Cloos	Christopher	10
Cloos	Kriske	10
Coldren	Donna	10
Condit	Richard	10
Dahlstrom	Harriet	10
Dailey	Raymond E.	10
Davidge	Dean G.	10
Davidson	Mindy Rice	10
Davidson	Robert	10
Deitrich	Cheyenne	10
de Werd	Journi	1
de Werd	Michelle	1
Dodson	Karen	10
Dodson	Matt	10
Duer	Greg	10
Eckhardt	Wymond	1
Edwards	Liam	10
Elam	Jim	1
Falloon	Christina	10
Falloon	Lawney	10
Ferrer	Al	10
Finn	Felix R	1
Fischer	Felix	10
Fischer	Lynn	10
Fletcher	Hale R.	10
Flisher	Edward	1
Forsyth	Margaret	10
France	Robert	1

Freedman	Stan	10
Freutel	Hagen	1
Freutil	Linda	1
Freutel	Manfred	1
Giorgi	Amber	1
Goering	Amanda	10
Golden	Lynn	10
Golden	Tony	10
Goldstien	David	10
Goldstien	Karen	10
Goldstien	Sidney	10
Gomez	Bernice	10
Grant	Whitney	10
Greene	Tom	1
Greenwald	Charles A.	10
Gregg	Christine	1
Gregg	Robert	1
Guy	Jackson	10
Hadley	Betsy	10
Hadley	Mike	10
Hanssen	Stuart	10
Hecker	Jeffrey	10
Hernandez	Tony	10
Hession	Brian	1
Hildebrand	Brent	1
Hinchcliffe	Judy	10
Hinchcliffe	Keith	10
Hinnrichs	Bob	10
Hinnrichs	Michele	10
Hollingsworth	Jeanne	10
Hollowell	William	10
Holzheu	Helmut J.	10
Hoover	Del	10
Huska	Suzanne	10
Imani	Kathryn	10
Iscovich	Lisa	1
Iscovich	Angel	1
Jacobs	Maura	10
Jacobs	Scott	10
Jansen	Blake	1
Jansen	Michael	1
Jansen	Patricia	1
Jayne	Claudia	10
Jones	Allan	10
Jones	Alan W.	1

Jones	Carlene	10
Jones	Clay	1
Jones	Janet	1
Jones	Karen	10
Jones	Randy	10
Jones	Robert	10
Josefsohn	Pierre	1
Kallens	Matt	10
Kallens	Vicky	10
Kannas	James	10
Karas	Kenneth C.	1
Kaslow, DDS	A. Art	10
Kater	Rosalind	10
Kelsey	Leonard	1
Kerr II	John W	10
Kiss	Stacey	1
Kiss	Steve	1
Knight	Shawn	1
Kunkle	Chris	1
Kunkle	Heather	1
Kunkle	James K.	1
Kunkle	James W.	1
Kunkle	Lisa	1
Kunkle	Ruth	1
Lacerte	Adrienne	10
Lacerte	Dominique	10
Lambert	joe	1
Landeck	Jim	10
Lanier	Kyle	10
Larkin	Geoffrey	1
Laursen	Bryon	10
Laux	Karen	1
Laux	Thomas	1
Leite	Robert	10
Libbey	Eric	1
Linane	Chris	10
Linane	Elizabeth	10
Lincoln	Brian D.	10
Long	Jerry	1
Lugo	Ernest	10
Lykken	Steve	10
Lyon	Lance	10
Maclean	Doug	10
Maclean	Teresa 00	10
Mack	Bert	1

Mack	Sandra	1
Maler	Carl	1
Margolis	Vera	10
Maris	Allen	10
Martinez	Peter	1
Martin	Joe	10
Martin	Marti	10
Martinov	Victor	1
Mazariegos	Carolyn K.	10
Mazariegos	Edwin O.	10
Meraz	Liz	10
Meraz	Oscar	10
McBroom	Bruce	10
McBroom	Katie	10
McCallum	Betty	10
McCann	Mike	1
McConnell	Kevin	10
McGowan	Bruce	1
McCurdy	Stephen	1
McHugh	Harold	10
Meyer	Patrick	10
Millard	Carol	1
Millard	Jeff	1
Moniot	Mike	10
Mosebar	Doug	10
Motta	Silvio	10
Motta	Wendy	10
Motter	Beverly	10
Murphy	Patricia	10
Murphy	Ronald J.	1
Natale	Wayne	10
Nelson	Jeffrey E.	10
Nelson	Susan G.	10
Newsom	LeRoy C.	10
Newton	Marv	10
Nocis	Richard	10
Noonan	Don	1
Noonan	Linda	1
Nohr	Richard P.	10
Olson	Jack	10
Olson	Kenneth D.	10
Ottoman	Bonnie A.	10
Paaske	Irene	10
Paaske	Richard	10
Pekrul	Cary	10



Perry	Robert	1
Peternel	Patricia	1
Peternel	Stanley	1
Petersen	Kristie	10
Petersen	Tom	10
Petersen	Torben	10
Petras	Diane	10
Pinassi	Lorna	10
Pohls	Erling	10
Poitras	John	1
Porter	Bruce	10
Potter	Chuck	1
Prebish	John	10
Rankin	Lynn	1
Rankin	Ross	1
Ribet	Robyn	10
Rice	Fred G.	1
Riva	Julie	10
Robertson	Peter	10
Romero	David	1
Romero	Rhonda	1
Sadecki	Kelly	10
Sadecki	Patrick	10
Schwarzwalter	Ann	10
Schwarzwalter	Jane	10
Sczudlo	Gabrielle	10
Seaman	Nick	10
Searles	Thomas S.	10
Sideris	Ken	10
Sideris	Lida	10
Simon	Gregory	1
Simon	Jon	1
Simon	Sandra	1
Smith	Brian	1
Smith	Roger	1
Sorensen	Lloyd	1
Sorenson	Joan	10
Sorenson	Kenneth D.	10
Sorenson	Ronna	10
Spaar	Ken	1
Tarkki	Jarmo	1
Thomas	Jim	10
Thompson	Don	10
Thompson	Sheila	10
Thore	Sherry	10

Tipolt	Alex	1
Van Iderstine	Peter	10
Victor	James	1
Vizzolini	Jim	10
Volk	John	10
Vrastil	William	1
Walston	Carl	1
Walker	Art	1
Webster	Douglas	1
Westra	John	1
Whately	William	10
Willams	Chelsey	10
Williams	Jeff	1
Williamson	Ben	1
Wordal	Erik	10
Young	Ann	10
Zimmerman	Neill	10
Zuehlke	Neil	10

Users	0.385185185
Nonusers	0.644444444

SYVAA MEMBER CHANGES OCTOBER 01, 2015---OCTOBER, 01 2016

RESIGNED

Donna Will (resignation letter 9/13/2015)

NO LONGER IN SYVUHS DISTRICT

Diana Vautherine

Susan Jo Marek

Phil Boortz

Mitch Voss

DECEASED

WILLIAM CHAMBERLAIN 2015-----NONUSER

McCurdy, RF

Marolis, Abert

THESE ARE NEW MEMBERS FROM OCT, 04, 2014 THRU September 3,  
2015

## USERS

## NONUSERS

Erik Wordal

Melissa Brocke

Robyn Ribet

Ben Baker

Jackson Guy

Gabrielle Sczudlo

Amanda Goering

Nick Seaman

Liam Edwards

APPROVED