

SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.
REGULAR MEETING MINUTES
November 3, 2016

Called to order by President Knight at 6:52 P.M.

Directors Present: President Knight Secretary Fischer
Treasurer Zimmerman Director Romero
Director Bollay

Directors Absent: Peternel, Vrastil

Asst. Manager: Dave Romero – present

Reading of the last minutes: Director Fischer moved to approve the minutes as read from the Regular Board meeting of October 6, 2016 with spelling corrections. The motion was seconded by Director Bollay and carried.

Report from Closed Session: There was no Closed Session during the October 6, 2016 Board meeting.

Treasurer's Report: Treasurer Zimmerman reported that certain expected payables had not yet been received but payment was anticipated shortly.

President's Report: President Knight reported on the status of the IZA AWOS. SYVAA is responsible for maintenance of the AWOS. FAA recertification and maintenance by the current vendor had averaged about \$5000/yr. However, that vendor, LST, has been bought out and new company was estimating \$15000/yr for similar service and quoted \$8000 for a single recertification. FAA approval is required for any new vendor. A new vendor or replacement of the system with an FAA maintained system are being considered.

Manager's Report: Asst. Manager Romero noted that the winter hours are now in effect – 7:00AM to 6:00PM. The airport is losing two employees to positions with better pay. The remaining dead trees along the entrance road have been cut down and stacked. The FAA airport visit will be the week of 11/07/2016. IZA is under consideration for an award as a “best small airport.” The airport car has been used 39 times since 7/16. A report on whether donations have been sufficient for the car to remain at the airport is expected.

Public Comments: (limited to items not on the agenda): None.

Agenda Items

1. Membership - -

- A. Application Approval – No new applications for membership were received.
- B. Nominating Committee – Secretary Fischer stated there two Non-User Board positions remain open. One potential candidate had to withdraw due to tie-down rental by a family member which resulted in a user status. Candidates for the two open positions are still being sought.

2. Website Maintenance Vendor – Director Bollay reported that he was hopeful to be able to cut over the existing website the weekend of 11/5-6/2016. A training session for management to take advantage of the new features of the website will be held.

3. ABC Hangar Extension – No further input has been received from Tartaglia Engineering.

4. Wage and Salary Committee – Committee discussed a trial period for new employees with a \$12.50/ hour initial pay rate is proposed. After the trial period an increase to \$15.00/ hour is anticipated. The Committee will meet and consider CPI or other increases and plane a wage scale with reviews and incentive increases. It is not anticipated that “benefits” will be offered.

<u>Advisory Committees:</u>	
Document Review: (Fischer)	A newsletter has been recommended for distribution to the membership. Director Zimmerman will lead an assessment and Bob Perry has offered to provide an initial draft and template for the newsletter
Finance:	None.
Flight Ops: (Romero)	None.
Grants: (Peternel)	None.
Membership: (Fischer)	None.
Personnel/Safety: (Peternel)	None.
Public Relations: (Knight)	None.
RealEstate/Deferred Maintenance: (Zimmerman/Peternel)	None.
Special Events: (Bollay)	None
Website: (Bollay)	None.
<u>Ad Hoc Committees:</u>	
Hangar Extension (Fischer)	None.
AC Maintenance Facility (Knight)	None.
Land Acquisition (Knight):	None.
<u>Closed Session:</u>	None.

Next Meeting: The next meeting will be December 1, 2016.

Meeting Adjourned: Regular Session adjourned at 7:48 P.M.

**Respectfully Submitted,
Felix Fischer, Secretary**

APPROVED