

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.
ORGANIZATIONAL/REGULAR MEETING MINUTES
October 6, 2016**

Called to order by President Knight at 6:47 P.M.

Directors Present: **President Knight** **Vice-President Peternel**
 Secretary Fischer **Director Bollay**
 Director Romero **Director Vrastil**
 Director Thore

Directors Absent: Treasurer Zimmerman

Asst. Manager: Dave Romero – present

Consultant: Kim Joos – present

Report from Secretary on Election of Directors: Secretary Fischer reported that a quorum was present for the Annual Meeting and that 117 proxies and/or ballots were received for incumbent Shawn Knight, User. The Election Judges were: Dorothy Brunton, Jim Victor, Chuck Potter, Ruth Kunkle, and Felix Fischer. Secretary Fischer stated there remains two open Non-User Board positions.

Election of Officers: President Knight stated that per the By-Laws, a President and Secretary must be selected. However, other Board positions are at the Board’s pleasure. Vice-President Peternel moved to table the election of officers and committee appointments until the November meeting. Director Bollay seconded the motion and carried.

Appointment of Committee Chairs: Vice-President Peternel moved to table the election of officers and committee appointments until the November meeting. Director Bollay seconded the motion and carried.

Reading of the last minutes: Secretary Fischer moved to approve the minutes as amended from the Regular Board meeting of September 1, 2016. The motion was seconded by Director Vrastil and carried. The amended portion found in agenda item #6 was to clarify the purpose of the Wage & Salary AdHoc Committee.

Report from Closed Session: There was no Closed Session during the September 1, 2016 Board meeting.

Secretary’s Report: Secretary Fischer reported that Shawn Knight was reelected, receiving 117 proxies and/or ballots for the User Board position. There was no other member running for a User position. There currently are two open Non-User Board positions. The Nominating Committee has not received any nominations for these positions and will be seeking members for these positions.

Treasurer’s Report: Cathy Mehl reported that the Authority’s net profit for August was \$110,000. This was due to the Rey Fire. Cost of Sales reflected \$62,000 for jet fuel. The Authority’s cash position is \$868,000 and will collect \$120,000 in Receivables after August, raising the cash position to over \$1,000,000.

President's Report: President Knight reported that Grant 14 was complete which included a security gate and access road at the east end of the airport. The grant also included several drainage and swale mitigation items. The grant was not able to cover an additional security gate at the west end of the airport because it was not identified in FAA Categorical Exclusion documents. President Knight also reported that the Authority was working with Public Works regarding usage of the 'land fill' areas. Squirrel mitigation is continuing and management is looking for additional help to resolve this problem.

Manager's Report: Asst. Manager Romero stated that management is preparing the airport for winter: prepping lights and trees. The trailer decking was painted. Fuel sales for August were: 100LL = 6,411 gallons, and Jet A = 60,043 gallons.

Public Comments: (limited to items not on the agenda): Jim Kunkle believed the airport community was positive toward a security gate at the west end. Ruth Kunkle stated the entrance road needed to have more clean up. Chuck Potter stated he has found the air conditioning unit running all night and that the ice machine was inoperable.

Agenda Items

- 1. SBCAG: Airport Land Use Compatibility Plan** - Andrew Orfila, Senior Transportation Planner presented a request for a State Grant Match. The Santa Barbara County Association of Governments, acting in its capacity as the Airport Land Use Commission for Santa Barbara County, is updating its environmental review for the Airport Land Use Compatibility Plan (ALUCP). They have received a grant to prepare the environmental documentation and are requesting the airports within Santa Barbara County participate in a cost-share for the grant match. Santa Ynez Airport cost share would be \$2,244. Vice-President Peternel moved to approve the local match in the amount of \$2,244. Director Vrstil seconded the motion and carried. Director Bollay voted 'nay'. Jim Kunkle stated that we have contributed in the past and that perhaps the Authority could work with SBCAG to get an aviation easement to the west of the airport.
- 2. Membership Approval** - Secretary Fischer stated he had received one application for membership: George Peltar, Non-User. The applicant lives within the district and qualify as Non-User. Secretary Fischer moved to approve George Peltar as a Non-Users member of the Santa Ynez Valley Airport Authority. Director Vrstil seconded the motion and carried.
- 3. Website Maintenance Vendor** – Director Bollay reported that he has been working with Maki Ling and should be able to cut over the website to its new address soon. Mr. Ling will set up the website so that it has administrative functioning and will conduct a training session for management. Dave Romero, Felix Fischer, Shawn Knight, and Kim Joos all expressed interest in participating in the training session.
- 4. ABC Hangar Extension** – No further input was received from Tartaglia Engineering.
- 5. Wage & Salary Committee** – No report due to Treasurer Zimmerman's absence. The agenda item will be tabled until the November meeting.

<u>Advisory Committees:</u>	
Document Review: (Fischer/Thore)	None.
Finance: (Thore)	None.
Flight Ops: (Romero)	Director Romero indicated he was having trouble with some helicopter landings at the west end of the airport.
Grants: (Peternel)	None.
Membership: (Fischer)	Secretary Fischer stated that the Nominating Committee was looking for two Non-User Directors and was actively soliciting members. He stated there was potential interest but nothing formal. The terms will be for three years.
Personnel/Safety: (Peternel)	None.
Public Relations: (Knight)	The Santa Ynez Star was looking to report on local war heroes. They were referred to Jim Kunkle Sr. and Charlie Plumb.
Real Estate/Deferred Maintenance: (Zimmerman/Peternel)	Committee is working with management to secure bids to repair the T-hangar doors. Two bids have been received to date.
Special Events: (Bollay)	Free Lunch Saturdays have enjoyed good attendance but it has become the sole work of only two people. The Authority is paying for the lunch and expects that the EAA should supply the labor.
Website: (Bollay)	None.
<u>Ad Hoc Committees:</u>	
Hangar Extension (Fischer)	None.
AC Maintenance Facility (Knight)	None.
Land Acquisition (Knight):	None.
<u>Closed Session:</u>	None.

Next Meeting: The next meeting will be November 3, 2016.

Meeting Adjourned: Organizational/Regular Session adjourned at 7:56 P.M.

Respectfully Submitted,

Felix Fischer, Secretary