

SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.
REGULAR MEETING MINUTES
September 3, 2015

Called to order by President Knight at 7:03 P.M.

Directors Present: President Knight
 Director Vrastil
 Secretary Fischer
 Director Zuelhke

Treasurer Romero (7:27)
Director Bollay
Director Thore

Directors Absent:	Director Peternel
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Asst. Manager: Dave Romero – present
Consultant: Kim Joos – present

Reading of the last minutes: Director Thore moved to approve the minutes as read from the Regular Board meeting of August 6, 2015. The motion was seconded by Secretary Fischer and carried.

Report from Closed Session: There was no Closed Session during the August 6, 2015 Board meeting.

Treasurer's Report: Director Thore reviewed the full financials and financial summary with the Board. The current cash position of the Authority is approximately \$450,000.00. Profit Before Depreciation was \$35,769. Director Thore also reported that due to the billing cycle, the profit appeared much greater than the actual profit of approximately \$12,000. There were several delinquent accounts that management will be addressing

President's Report: President Knight stated that the Chumash crane was up to 180 feet and no NOTAMS have been filed by the FAA, nor were they responsive to the airport's repeated calls. The Authority issued a notice about the potential hazard on the AWOS channel. President Knight reported that Above All Aviation is currently in a month-to-month position on the trailer rental. He would like to see them enter into a lease agreement. They currently are promoting their operation in Santa Barbara but IZA continues to be a weekend operation. AvFuel has entered into a fuel supply contract with the Authority and has agreed to all three provisions approved by the Board during their August meeting. President Knight met with Supervisor Farr about the approval of the Search & Rescue trailer being located between Station 32. She could not remember that she gave approval of the Fire Department's helicopter training site but encouraged the Authority to seek approval for S&R trailer from General Services.

Manager's Report: None.

Public Comments: (limited to items not on the agenda): None.

Agenda Items

1. Flights Above Addiction - There was no representation from Flights Above Addiction. Secretary Fischer moved to table the agenda item. Motion died for lack of a second. Director Bollay moved to approve the acceptance of a vehicle from Flights Above Addiction to be used as a crew cab subject to the following conditions: (1) ownership remains with Flights Above Addiction; (2) maintenance is taken care of by Flights Above Addiction; and (3) Flights Above Addiction will be responsible for liability insurance. The motion was seconded by Director Zuehlke and carried.

2. Approval of Membership Applications – Secretary Fischer presented the Non-User membership application from Neil Zimmerman for approval. Director Thore so moved to approve Neil Zimmerman’s membership application. Director Vrstil seconded the motion and carried.

3. Membership Date of Record Acceptance - Secretary Fischer presented the Membership Roll that will be used for the annual meeting mailing. Approximately 16 of the member email addresses are returned to sender. There are 267 members:

User Members	105
Non-User Members	162 (60.9% of total membership)

Director Thore moved to accept the Date of Record report. Secretary Fischer seconded the motion and carried.

4. Special Meeting Approval Coincident with Annual Meeting – Secretary Fischer reported that outgoing Director Bob Leite’s seat on the Board has remained unfilled with two years remaining on his term. Two interested persons have stepped forward for this vacancy and they are Neil Zimmerman and Karen Jones. Bios of each have been received by the Secretary. Their interest was determined after August 15, 2015, therefore there are two options to move forward: (1) The Board can make an appointment, or (2) A Special Election can be held with membership voting. Secretary Fischer moved to call a special election coincident with the annual meeting, placing both Neil Zimmerman and Karen Jones as qualified candidates on the proxy. Director Vrstil seconded the motion and carried.

5. Appointment of Proxy & Quorum Committee - Director Bollay moved to authorize Secretary Fischer to appoint a Proxy & Quorum Committee to count proxies and establish a quorum for the Annual Meeting. Director Zuehlke seconded the motion and carried.

6. Website Maintenance – Director Vrstil asked for guidance stating the current vendor has improved his services. The Board expressed concern over the apparent a la carte pricing and want the ability for management to change/add/delete data as needed. There was also concern that the webpage be kept fresh with changes added on a regular basis. Management will provide Director Vrstil a detailed account of webpage expenditures and a proposal of what the Authority wants from a website vendor.

7. USFS Engine Bay Roof Rehabilitation - Treasurer Romero stated he obtained pricing for the roof at \$45,000 with an acrylic coating and new skylights added. He also received a bid for \$86,000 for a new metal roof. Director Thore moved to authorize management to work with Kim Joos to put a new roof on the engine bay up to \$50,000. Secretary Fischer seconded the motion and carried.

8. ABC Hangar Extension - Secretary Fischer reported he had worked with John Smith of Tartaglia Engineering regarding optional configurations. He stated we could add up to a total of 8 new T-hangars and the engineer's cost basis was approximately one million dollars. Kim Joos was asked to contact CalTrans regarding their loan program. Secretary Fischer stated he will continue to move forward with determining a hangar layout, necessity of sumps and sprinklers, and obtain an estimate from Tartaglia Engineering for preparing a concept design and engineer's estimate for preparing a request for proposals and loan package preparation.

<u>Advisory Committees:</u>	
Document Review: (Fischer)	Secretary Fischer reported that the Resolution To Accept By-Laws had received the required 100% of Board signatures.
Finance: (Thore)	None.
Flight Ops: (Romero)	President Knight reported that the AWOS now states "Straight ins are not allowed".
Grants: (Fischer)	Kim Joos reported that the Bid Opening occurred August 13, 2015 with seven bid submittals. The low apparent bidder was Whitaker Construction out of Paso Robles. However, Souza Construction has submitted a formal protest against the Whitaker bid. The County is currently undergoing a final determination regarding the firms' responsiveness and DBE efforts. It will disclose in the Supervisor's Board Letter for award of contract of the potential bid protest.
Membership: (Fischer)	Secretary Fischer stated he needed to secure bios and photos of the incumbents running for reelection.
Personnel/Safety: (Knight)	None.
Public Relations: (Knight)	None.
Real Estate: (Romero)	None.
Special Events: (Bollay)	None.
Website: (Vrastil)	None.
<u>Ad Hoc Committees:</u>	
Land Lease Policy (Vrastil)	Director Vrastil was asked to determine if the Authority could move forward with the development of G10 even though a list of interested persons wanting to lease land to build a hangar had been established.
Hangar Extension (Fischer)	None.
Deferred Maintenance Program (Peternel)	None
Aircraft Maintenance Facility (Knight)	None.

Airport Day (Bollay)	None.
Chumash Expansion (Vrastil)	Director Vrastil reported that Governor Brown and the Chumash Tribe had entered into a compact that looks like it will allow the sale of hard liquor.
<u>Closed Session:</u>	None.

Next Meeting: The next meeting will be Oct 1, 2015 immediately following the Annual Meeting at 6:00pm.

Meeting Adjourned: Regular Session adjourned at 8:56 P.M.

**Respectfully Submitted,
Felix Fischer, Secretary**

APPROVED