

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.**  
**REGULAR MEETING MINUTES**  
**August 6, 2015**

**Called to order by President Knight at 7:03 P.M.**

**Directors Present:**   **President Knight**  
                           **Director Vrastil**  
                           **Secretary Fischer**

**Treasurer Romero**  
**Director Bollay (7:40pm)**  
**Director Peternel**

<b>Directors Absent:</b> <b>Director Thore</b> <b>Director Zuelhke</b>
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**Asst. Manager: Dave Romero – present**

**Consultant: Kim Joos – present**

**Reading of the last minutes:** Secretary Fischer moved to approve the minutes as corrected from the Regular Board meeting of July 2, 2015. The motion was seconded by Director Vrastil and carried.

**Report from Closed Session:** There was no Closed Session during the July 2, 2015 Board meeting.

**Treasurer's Report:** Treasurer Romero reviewed the full financials and financial summary with the Board. The current cash position of the Authority is approximately \$450,000.00. Net Profit was \$16,588. Cathy Mehl also reported that she currently working with the auditors for the FY 2014/2014 audit. Treasurer Romero reported that the draft budget would be ready for the September Board meeting.

**President's Report:** President Knight stated fire season has begun and the Chorro Fire brought several helicopters to the Santa Ynez Airport. Approximately 1,000 gallons of Jet A fuel were sold during the Refugio Beach cleanup, which equates to approximately \$17,000. President Knight reported that the tow planes at the gliderport were being used to give lessons to students and were very busy. President Knight met with Supervisor Farr about the potential to purchase land at the southern end of the airport. Ms. Farr stated she would not be against such an action but cautioned it would be an uphill battle.

**Manager's Report:** Treasurer Romero reported that past Chairman of the Authority Board, Willy Chamberlin, had passed away. He had served the airport well from 1994 through 2012. Airport member Dick McCurdy is gravely ill. It was with great sadness that Treasurer Romero reported that Board Director Dennis Bollay's son had passed during a vehicle accident. The Board's prayers are with the families dealing with such terrible loss.

Treasurer Romero reported that the decking surrounding the rentals trailers needs repair. The electrical permit for installing a meter to each trailer is in process.

Free Lunch Saturday is doing well with a lot of local participation. However, the event has not attracted outside air traffic thus far.

**Public Comments: (limited to items not on the agenda):** Ron Cuff and Janet Rowse of Safe Launch gave a brief presentation. Safe Launch prevents addiction by raising awareness that addiction is a preventable juvenile onset disease. Safe Launch wishes to donate a vehicle to SYVAA as a crew car and ask that donations received from this service would be donated back to Safe Launch. It was requested that this agenda item be added for the September Board meeting.

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## Agenda Items

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**1. Approval of Membership Applications** – No applications were received nor are any applications waiting for approval.

**2. Website Maintenance** – Director Vrastil asked that this agenda item be deferred until the September Board meeting.

**3. USFS Engine Bay Roof Rehabilitation** - Treasurer Romero stated that the contractor had completed the installation of the new roof but still had the inside walls to repair. Black mold would need to be removed and new sheetrock, texturing, and painting would need to occur. He reported he had received a revised bid for the engine bay roof rehabilitation to apply an acrylic deck coating at \$22,000 and would last approximately five years.

**4. ABC Hangar Extension** - Secretary Fischer reported that in reviewing the old hangar extension file, determined that the project had been held up for lack of a Conditional Use Permit. Secretary Fischer reported that the Department of Transportation, Division of Aeronautics has a loan program for this type of project at 3% fixed, simple interest. He will need to determine the County's requirements for fire sprinklers and sump mechanisms.

**5. Aviation Fuel Vendor** – President Knight reported that our current vendor, AvFuel, was noticed that the Authority was exercising its right to go out to bid. He stated that he had received a proposal from AvFuel and had not received proposals from the other aviation fuel vendors. President Knight shared the proposal from AvFuel stating they would:

- (1) Purchase and install 3 new Dresser Wayne G6200 fuel dispensers
- (2) Purchase and install dual LED pole mounted fuel price sign w/12" numbers
- (3) Purchase and install 4 digit Red Lion LED meter display on each dispenser and hose reel
- (4) Purchase and install large LED display on 3,000 jet refueler single point meter
- (5) Decal/replace all AvFuel logos along with new decals where needed
- (6) Determine what jet refueler upgrades necessary to increase pumping capacity for Skycrane activities. No committal to financial considerations.

Director Bollay moved to give President Knight authority to negotiate a contract with AvFuel to include the above listed items as well as the following: (1) the contract shall not be self-renewing; (2) the contract shall not be exclusive in the event no fuel supply is available; and (3) the Authority will contribute up to \$3,000 toward refueling upgrades necessary to increase pumping capacity for Skycrane activities if AvFuel will financially participate in this upgrade. Secretary Fischer seconded the motion and carried.

<b><u>Advisory Committees:</u></b>	
<b>Document Review: (Fischer)</b>	Secretary Fischer reported that the revised By-Laws had been approved by the Board. The Authority's counsel has sent a Resolution To Accept By-Laws and would require 100% of Board signatures.
<b>Finance: (Thore)</b>	None.
<b>Flight Ops: (Romero)</b>	None.
<b>Grants: (Fischer)</b>	President Knight reported that AIP 14 just conducted a mandatory Pre-Bid job walk. About 14 different contractors were present.
<b>Membership: (Fischer)</b>	Secretary Fischer ascertained that Director Bollay would run for a Non-User Director position. He also reported that Directors Vrastill and Romero's term were expiring but they would both run for User Director positions. Secretary Fischer reported that the Nominating/Membership Committee were still looking for one Non-User member to fill the Non-User Board vacancy
<b>Personnel/Safety: (Knight)</b>	None.
<b>Public Relations: (Knight)</b>	None.
<b>Real Estate: (Romero)</b>	None.
<b>Special Events: (Bollay)</b>	None.
<b>Website: (Vrastil)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Land Lease Policy (Vrastil)</b>	None.
<b>Hangar Extension (Fischer)</b>	None.
<b>Deferred Maintenance Program (Peternel)</b>	None
<b>Aircraft Maintenance Facility (Knight)</b>	None.
<b>Airport Day (Bollay)</b>	Bob Perry reported that the aviation scholarship announcement received applicants and that Lily Connelly was awarded the scholarship. Greg Weitzman and Director Bollay will meet with her to tell her the available flight schools.
<b>Chumash Expansion (Vrastil)</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be September 3, 2015 at 7:00pm.

**Meeting Adjourned:** Regular Session adjourned at 8:57 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**