

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.**  
**REGULAR MEETING MINUTES**  
**May 5, 2016**

Called to order by President Knight at 7:01 P.M.

<b>Directors Present:</b> <b>President Knight</b> <b>Secretary Fischer(7:20)</b> <b>Director Vrastil</b> <b>Vice-President Peternel</b>	<b>Director Bollay</b> <b>Director Thore</b> <b>Director Romero</b>
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<b>Directors Absent:</b>	<b>Treasurer Zimmerman</b>
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**Asst. Manager: Dave Romero – present**

**Consultant: Kim Joos – present**

**Reading of the last minutes:** Director Vrastil moved to approve the minutes as read from the Regular Board meeting of April 7, 2016. The motion was seconded by Director Bollay and carried. Director Thore and Vice-President Peternel abstained from the vote.

**Report from Closed Session:** There was no Closed Session during the April 7, 2016 Board meeting.

**Treasurer's Report:** Director Thore stated that Treasurer Zimmerman would present to the Board during its June meeting, a recommendation for the placement of restricted funds into an interest bearing account. Director Thore stated the net income received reflected Grant 13 income from administrative performed by the Authority. Large expenditures for the month included rodent control.

**President's Report:** President Knight reported that the Authority is awaiting the AvFuel logos and will be placing them on the fuel trucks. He also stated that the mowing season had begun around the airport. Rodent control was receiving its second treatment. President Knight reported that the County's Aviation Unit fuel consumption was low in March due to reduced training hours.

**Manager's Report:** Asst. Manager Romero listed numerous items that needed repair and/or replacement: water heater, refrigerator compressor, Gator, and weed wackers. The DR mower was returned with a repaired clutch. Preparation for Airport Day is in full stride. The fuel sales for Jet A was 2,626 gallons and 100LL was 6,551 gallons. April was a good month for fuel sales.

**Public Comments: (limited to items not on the agenda):** Director Romero stated that Search & Rescue had their conex box in place behind Station 32 as per previous agreement with the Authority.

<b>Agenda Items</b>
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**1. Membership Approval -** Secretary Fischer stated he had received nine (9) applications for membership; three of the applicants were over 18 and six of the applicants were under 18. All applicants are a non-user class of membership and live within school district boundaries.. Secretary Fischer stated the By-Laws are silent on age requirement, although the actual application

form states that applicants must be 18 years of age. We do not have criteria for denying an application based on age. The concerns expressed by the Board included what age would be an acceptable minimum. Would a young person be able to be on the Board? A 14 year can obtain an FAA license for piloting a glider.

Secretary Fischer moved to approve the three over 18 year old non-users for membership. They are: Erik Wordall, Melissa Brooke, and Robyn Ribet. Director Thore seconded the motion and carried. Secretary Fischer moved for a conditional approval of the remaining six applications upon pending County Counsel determination that no County document exists that would prohibit an under 18 year old to serve as a member. The six applicants are: Ben Baker, Jackson Gay, Gabrielle Sczudlo, Amanda Goering, Nick Seaman, and Liam Edwards. Director Vrastil seconded the motion and carried.

**2. Website Maintenance Vendor** - Director Bollay reported that the new website would be cut over after Airport Day.

**3. ABC Hangar Extension** - Secretary Fischer reported that a meeting on May 11, 2016 has been scheduled with John Smith of Tartaglia Engineering. The meeting will review any P&D requirements.

**4. EAA Hangar Foundation as CUP Activation** - Kim Joos reported on her email correspondence with P&D John Zorovitch. She stated that a foundation as an extension from the EAA hangar would serve to activate our current CUP. P&D would require both a Zoning Clearance and a Building Permit. She reviewed the process for both and stated she had a call into county personnel to begin the process.

**5. Airport Day** – Director Bollay gave the floor to Bob Perry who reported that 25 static aircraft would be on display. Santa Ynez Rotary will provide the equipment and personnel for food service. There will be a ground school for the Young Eagles. Boy Scouts will provide parking direction and set-up. Student from the Santa Ynez Valley High School provided the artwork for the Airport Day posters. The Chumash Tribe provided \$4,000 for an aviation scholarship and an additional \$4,500 had been pledged for event expenses. A carry-over of \$820 from last year's event will be applied to this year's event.

**6. USFS Proration of Rent** – Kim Joos reported the USFS had requested a lease payment reduction for the roof and mold rehabilitation work on the administration building. From 9/29/15 thru 11/23/15 they were required to vacate 475 square feet of office space at a total calculated cost of \$1,533.58. From 11/23/15 thru 1/23/16 they were required to vacate 693 square feet of office space for a calculated cost of \$2,503.16. The total lease payment reduction request is for \$4,036.74. Kim Joos reported that the building project was a County project and that the Authority should not have to pay the reduction. She had been in contact with the County's Risk Manager, Ray Aromatorio to discuss options for County payment. The County will pursue either a claim on the Bond Company for the office and roof repair or it will pursue a claim on its own property insurance. Ray Aromatorio stated he would work with Scott Hoskins, Santa Barbara County Property Manager for Santa Ynez Airport, and CarolbRehnberg, Santa Barbara County property claims to decide which claim process to follow.

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**Advisory Committees:**

<b>Document Review: (Fischer/Thore)</b>	Secretary Fischer stated he would prepare another draft for By-Law changes to provide a provision for membership dismissal; membership age requirements, and/or other qualifications for Board positions and general membership. His target is to present the draft during the July Board meeting with all proposed changes.
<b>Finance: (Thore)</b>	Director Thore stated that the Authority is gearing up for its annual audit with Levy & Moss. There will be a new lead auditor.
<b>Flight Ops: (Romero)</b>	Director Romero stated there has been an increase in vehicles on the taxiway and asked members to speak out when they see this occurrence.
<b>Grants: (Peternel)</b>	None.
<b>Membership: (Fischer)</b>	Secretary Fischer stated the recent resignation of Director Zuelhke leaves a Board vacancy. He will determine the length of Mr. Zuelhke's term remaining and notice the General Membership. His committee will gather all possible recommendations for nomination.
<b>Personnel/Safety: (Peternel)</b>	None.
<b>Public Relations: (Knight)</b>	None.
<b>Real Estate/Deferred Maintenance: (Zimmerman/Peternel)</b>	President Knight requested Director Romero prepare a list of T-hangar needs and put them into a priority order and present to the Board.
<b>Special Events: (Bollay)</b>	None.
<b>Website: (Bollay)</b>	None.
<b><u>Ad Hoc Committees:</u></b>	
<b>Hangar Extension (Fischer)</b>	None.
<b>AC Maintenance Facility (Knight)</b>	President Knight stated that Don Oaks of A5 is giving up his hangar. He stated that the hangar has served well for aircraft on the field to use on a temporary basis. He will provide the Board with historic usage as a maintenance hangar during the next Board meeting.
<b>Land Acquisition (Knight):</b>	None.
<b><u>Closed Session:</u></b>	None.

**Next Meeting:** The next meeting will be June 2, 2016.

**Meeting Adjourned:** Regular Session adjourned at 8:49 P.M.

**Respectfully Submitted,  
Felix Fischer, Secretary**