

SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.
REGULAR MEETING MINUTES
April 7, 2016

Called to order by President Knight at 7:00 P.M.

Directors Present: President Knight Director Vrastil Treasurer Zimmerman	Director Bollay Director Romero
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Directors Absent:	Secretary Fischer	Vice-President Peternel	Director Thore
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Asst. Manager: Dave Romero – present

Consultant: Kim Joos – absent

Reading of the last minutes: Director Vrastil moved to approve the minutes as read from the Regular Board meeting of March 3, 2016. The motion was seconded by Treasurer Zimmerman and carried.

Report from Closed Session: There was no Closed Session during the March 3, 2016 Board meeting.

Treasurer's Report: Treasurer Zimmerman reviewed the financials and answered questions.

President's Report: President Knight reported that he had recently received an email from Director Zuelhke stating his intent to resign effective immediately. President Knight reported that \$70,000 has been transferred into an Authority account from AvFuel for payment of the fuel island signage upgrade to LED lights for the fuel island and the fuel trucks. The Authority has signed an agreement for a five-year term. If the agreement is broken before the five years, the \$70,000 investment that AvFuel contributed shall be prorated according to the agreement. President Knight reported that the grant construction project (AIP 14) is mostly complete with only the access gate left to be installed. He reminded the Board that the FAA determined that the security gate at the west end of the airport was outside the scope of the Categorical Exclusion and therefore the Authority's request that this item be included within the current grant was denied. Grant AIP 15 is currently being engineered and will go out to bid this summer. Grant 15 includes new electrical system for the airport infield, including signage, RW and TW lights, PAPI, beacon, and windsocks. The grant will also include a new generator.

Manager's Report: Asst. Manager Romero stated the rodent abatement program is going well and that the three Board approved projects were completed: (1) deck repair at the office trailers; (2) installation of an HVAC system at the front office trailer; and (3) tree trimming at the gliderport area. There was an incursion on the ramp involving an aircraft at A13 and the Culligan truck. Also reported was a hangar break in on J Row. Several items were stolen. The theft was caught on video camera and the thief was caught by law enforcement. Another break in occurred in another hangar and a motorcycle was stolen. The motorcycle was later recovered near airport property.

Public Comments: (limited to items not on the agenda): None.

Agenda Items

- 1. Membership Approval -** Director Bollay moved to accept Neil Zuelhke's resignation. The motion was seconded by Director Vrastil and carried.

- 2. Website Maintenance Vendor -** Director Bollay reported that he has resolved issues with the old site and is now resuming work to switch to the new website.

- 3. ABC Hangar Extension -** President Knight reported that the Authority is currently working with John Smith of Tartaglia Engineering to determine permit requirements and an engineer's cost estimate for the project.

- 4. Airport Day –** Director Bollay moved to approve \$2,000 to be used for Airport Day. Treasurer Zimmerman seconded the motion and carried.

- 5. Approval of Lease Assignment for J3 -** Director Vrastil moved to approve the Assignment of Lease from Gary Pepper to W.E. Hartman of Coastal Alliance Properties. Director Bollay seconded the motion and carried. All necessary paperwork had been secured and W.E. Hartman testified that he was the sole owner of Coastal Alliance Properties.

- 6. USFS Proration of Rent –** This agenda item was carried to the May Board meeting.

<u>Advisory Committees:</u>	
Document Review: (Fischer/Thore)	None.
Finance: (Thore)	None.
Flight Ops: (Romero)	None.
Grants: (Peternel)	None.
Membership: (Fischer)	None.
Personnel/Safety: (Peternel/Zuelhke)	None.
Public Relations: (Zuelhke)	None.
Real Estate/Deferred Maintenance: (Zimmerman/Peternel)	None.
Special Events: (Bollay)	Director Bollay updated the Board on Airport Day this May 14, 2016.
Website: (Bollay)	None.
<u>Ad Hoc Committees:</u>	
Hangar Extension (Fischer)	None.
AC Maintenance Facility (Knight)	None.
Chumash Expansion (Vrastil)	None.
Land Acquisition (Knight):	None.
<u>Closed Session:</u>	None.

Next Meeting: The next meeting will be May 5, 2016.

Meeting Adjourned: Regular Session adjourned at 8:23 P.M.

Respectfully Submitted,
Dave Romero, Director for
Felix Fischer, Secretary

APPROVED