

**SANTA YNEZ VALLEY AIRPORT AUTHORITY, INC.
REGULAR MEETING MINUTES
January 8, 2015**

Called to order by President Knight at 7:00 P.M.

Directors Present:	President Knight	Secretary Fischer
	Director Vrastil	Director Thore
	Treasurer Romero	Director Peternel

Directors Absent:

Asst. Manager: Dave Romero – present
Consultant: Kim Joos – absent

Reading of the last minutes: Secretary Fischer moved to approve the minutes as corrected from the Regular Board meeting of December 4, 2014. The motion was seconded by Director Vrastil and carried. Corrections made were typographical.

Report from Closed Session: There was no Closed Session during the December 4, 2014 Board meeting.

Treasurer’s Report: Director Thore reviewed the full financials and financial summary with the Board. Profit Before Other for the month of November was \$18,349.12. Director Vrastil moved to approve the financial report as submitted. Director Peternel seconded the motion and carried.

President’s Report: President Knight reported that the County’s Risk Management had sent an inspector to inspect the roof and the inspector determined the roof had been installed incorrectly. It appears the roof is within the time frame to seek remedy from the bond posted by the project. Because there is a latent defect, the County will take the lead on going after the bond money for the repair of the USFS roof. Director Vrastil recommended that management secure in writing that the County will indeed take the lead in this matter. Director Peternel and Romero have worked to mitigate the roof leaks on a temporary basis.

President Knight reported on the FAA visit and stated that the security project was fully funded and moving forward.

President Knight reported that security cameras were effective in identifying the students who were racing on the ramp with their vehicles.. There are better security cameras that have a 360 degree view and would cost approximately \$1,600. Discussion followed regarding license plate identifiers and posting requirements.

Manager’s Report: Treasurer Romero reported that fuel sales for November were very good and poor during December. He felt fuel sales were directly correlated to weather. The fuel sales in gallonage for the 2014 calendar year was: 100LL = 72,307 and Jet A = 32,891. Treasurer Romero reported that the airport did fairly well in the recent wind storm, the only loss being the wooden chairs in the lawn area. The freeze damaged some of the backflow devices and they are currently under repair.

Public Comments: (limited to items not on the agenda): Representation from Santa Barbara County Search and Rescue asked how they might facilitate the start of their project. President Knight asked them to contact Kim Joos.

Agenda Items

1. Board Recognition of Albert Margolis and Robert Leite - The Board presented both Albert Margolis and Robert Leite with plaques recognizing their outstanding contribution to the Santa Ynez Airport and the Santa Ynez Valley Airport Authority Board. Albert Margolis, affectionately called “Aggie” has been with the Authority Board since its inception in 1993. Vast capital improvements have been made to the airport as well as creation of the 501(c)3 that has provided for reasonable rents and fuel to the airport users. Many thanks were offered to Aggie and Bob for their part in the successful operation of the airport.

2. Approval of Membership Applications – No new applications were received.

3. ‘Non-User’ Director Appointment - Secretary Fischer reported that he had contacted the Membership Committee to get input regarding an outreach strategy for Non-User Director applications. The outreach produced one applicant which, upon appointment, would replace Director Don Thompson’s unfulfilled term expiring in October 2015. Secretary Fischer recommended Denny Bollay as fulfilling the necessary requirements for a “non-user” position. Secretary Fischer moved to appoint Denny Bollay to Director Don Thompson’s vacant seat expiring in October 2015. Director Vrstil seconded the motion and carried.

4. Tree Removal from RPZ: Oak & Eucalyptus - President Knight summarized for the Board the CalTrans annual airport inspection report. He stated that Cal Trans inspector, Dan Garza, had again cited the oak tree on the west end of the airport as being in violation of the RPZ safety requirements and that the eucalyptus trees on the east end was in a warning stage as they would soon grow into the RPZ airspace. President Knight summarized that because the oak tree had been listed as a violation in the state’s inspection report, it became a liability to the Authority if it remained in the RPZ and would potentially disqualify IZA from receiving the new approach. Secretary Fischer moved to authorize management to work with the County to remove the oak tree at the west end and to top the eucalyptus trees at the east end. The motion was seconded and carried. Director Vrstil will work with the County regarding any mitigation measures that might need to take place.

5. Website Maintenance – Held over until February meeting.

6. Tractor Purchase/Rent – President Knight reported that the current tractor is beyond repair and he currently sees three options available to the Board: (1) hire out a tractor and operator; (2) buy a new tractor; or (3) buy a used tractor. President Knight stated that to hire out an operator/tractor or rent a tractor would be costly in the long run. He stated a used tractor can be bought for \$15,000 to \$20,000. Director Thore stated that Kim Joos had structured our grant program to receive funding for administrative costs and that the Authority had recently received \$17,000. She offered that this funding could be used for a used tractor. Secretary Fischer moved to authorize management to spend up to \$20,000 for the purchase of a new tractor. The motion

was seconded by Director Peternel and carried. Director Vrastil will check possible military leads for a used tractor.

7. USFS Roof Leak Mitigation - President Knight stated he had not heard anything from General Services and asked for the agenda item to be continued for next month.

8. Aircraft Maintenance Facility – Director Vrastil stated he was looking for more direction in the Authority’s desire for a maintenance facility. He stated there could potentially be a short and/or a long term solution. This agenda item will be continued for next month.

9. Hangar Extension - Secretary Fischer stated he had reviewed the CUP and would like this agenda item continued for next month.

10. Committee Appointments - President Knight moved to appoint the following Directors to Committee Chair:

Document Review

Special Events

Deferred Maintenance Program

Sherry Thore

Denny Bollay

Stan Peternel

Director Peternel will also aid the current Chairs to the Grants and Aircraft Maintenance Facility committees. The motion was seconded by Secretary Fischer and carried.

<i>Advisory Committees:</i>	
Document Review: (Fischer)	Secretary Fischer stated the committee is in process of receiving proposed changes to the current By-Law changes. All proposed changes will be reviewed at February Board meeting.
Finance: (Thore)	None.
Flight Ops: (Romero)	Treasurer Romero stated he was working on amending the diagram of approaches to the airport through various publications.
Grants: (Fischer)	None.
Membership: (Fischer)	Secretary Fischer stated he would continue to let membership know of the need for two more ‘non-user’ appointments.
Personnel/Safety: (Knight)	President Knight stated that management had identified a fix for the tie-down U-bolts and were currently in process of repair.
Public Relations: (Knight)	None.
Real Estate: (Romero)	Treasurer Romero reported that Mr. Gainey Sr. had passed and that the land surrounding the airport on the south, west, and north may be for sale. Authority needs to consider a committee to look at any viable options for land purchase.
Special Events: (Bollay)	Director Bollay was appointed as Chair of the Special Events Advisory Committee.

Website: (Vrastil)	None.
<u>Ad Hoc Committees:</u>	
Land Lease Policy (Vrastil)	None.
Hangar Extension (Vrastil)	None.
Deferred Maintenance Program	None.
Aircraft Maintenance Facility (Vrastil)	None.
Airport Day (Bollay)	Secretary Fischer was removed from the Airport Davy Ad Hoc committee and Director Bollay was appointed the new Chair.
Chumash Expansion (Vrastil)	None.
<u>Closed Session:</u>	None.

Next Meeting: The next meeting will be February 5, 2015 at 7:00pm.

Meeting Adjourned: Regular Session adjourned at 9:18 P.M.

Respectfully Submitted,

Felix Fischer, Secretary

APPROVED